



**CITY OF HART
407 S. STATE ST.
HART, MI 49420
COUNCIL PROCEEDINGS
JANUARY 28, 2019, 7:30 P.M.
MINUTES - APPROVED**

PRESENT: Mayor Ron LaPorte, Councilors: Joe Frontiera, Jason La Fever, Patrice Martin, Steve Hegedus, and Rob Splane.

ABSENT: Vicki Platt

OTHERS PRESENT: Energy Department Superintendent – Mike Schiller, BioPure Superintendent – Paul Cutter, DPW Superintendent – Brad Whitney, Police Chief – Juan Salazar, and Deputy City Clerk - Cheri Eisenlohr. See attached list for others in attendance.

Mayor LaPorte called the meeting to order at 7:30 p.m., following the roll call, the Mayor lead the Council in the pledge of allegiance.

AGENDA:

- Ms. Martin made a motion to approve the agenda, supported by Mr. Frontiera, the motion carried.
 - Ayes: 6 Nays: 0 Absent: 1

MINUTES:

- Mr. Frontiera made a motion to approve the minutes of January 14, 2020, meeting, supported by Mr. Hegedus, the motion carried.
 - Ayes: 6 Nays: 0 Absent: 1

PUBLIC COMMENTS, CORRESPONDENCE, EVENTS, PRESENTATIONS:

- Mr. Paul Erickson, Oceana County Fair Board President, thanked the Council for the use of the Community Center for his informational meeting on proposed changes to the fairgrounds.

DEPARTMENT REPORTS:

- Police Chief, Juan Salazar:
 - "I would like to announce that Officer Ingalls and his fiancé on January 21st, welcomed two baby girls into their family. The two baby girls are healthy and currently at home with parents. Officer Ingalls requested the next several weeks off to be at home with his children, so Officer Mantyck will be covering his shifts until he returns. On Monday, January 20th, we began utilizing our new office area. Several of the officers including myself, came in on Saturday, January 18th, and moved all the furniture and property around. I would also like to thank Paul and Frank from BioPure, Brad and Mike's guys from the DPW and Hydro on all the help and construction they did in our new office. I would also like to thank Lynne for allowing us to extend the police department. It has been a little getting used to, but the officers are happy with the new area. If any of you would like to stop on by and see the new office just let me know."
- Energy Dept. Superintendent, Mike Schiller:
 - New services have been installed on Lake Road and on Oceana Drive.
 - The last of the specialty meters are being installed.
 - Old conductors on Water Street are being removed; the area is being revamped.
- BioPure Superintendent, Paul Cutter:
 - Nothing to report
- DPW Superintendent, Brad Whitney:
 - Catch basins are being worked on due to warmer weather conditions.
 - Cold patching is taking place.

- o Tree trimming is also taking place.
- o Repairs to vehicles are being done.
- o Classes are being attended.

BILLS, CLAIMS, & PAYROLL:

- Bills: \$153,844.67 Payroll: \$56,689.52 Grand Total: \$210,534.19
 - o Mr. Splane made a motion to approve, supported by Mr. La Fever, the motion carried.
 - Ayes: 6 Nays: 0 Absent: 1

Mr. Splane asked that the Economic Development provide the City with its annual report.

ACTION ITEMS:

Ms. Ladner addressed the following Action Items:

RESOLUTION 2020-06
City Council
City of Hart, Michigan
Oceana County

ACCEPT PLANNING COMMISSION ANNUAL REPORT FOR 2018 AND 2019

WHEREAS, Horizon Community Planners have completed and submitted to the Planning Commission the Planning Annual Report for 2018 and 2019; and

WHEREAS, the Planning Commission received the report and approved the plan for submittal to the Council with revisions; and

WHEREAS, as part of being a Redevelopment Ready Community the City requested to accept and make available to the public a copy of said report;

NOW THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL:

Accepts the Planning Commission Annual Report for 2018 and 2019 as revised and recommend by the Planning Commission.

Moved by Mr. Splane, supported by Ms. Martin, and thereafter adopted by the Hart City Council at a regular meeting held on Tuesday, January 28, 2020.

Ayes: 6 Nays: 0 Absent: 1

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.



Cheri Eisenlohr, Deputy Clerk

Memo
 To: Mayor and Council
 From: Lynne Ladner

Date: 01/24/2020
Re: Res. 2020-07 Accept Bids and authorize the sale of 2002 F550 Utility Bucket Truck

The Council previously approved the sale of the 2002 F550 Utility Bucket Truck assigned to the Energy Department as surplus equipment. The sale was advertised to the public in the Oceana Herald and the City’s website.

The City received bids from Silver Lake Jellystone - \$11,100, K&G Management - \$8,325, and Dubois Tree and Land Management - \$8,500, all of which met the minimum bid amount of \$8,000.

It is my recommendation that the Council adopt Resolution 2020-07 accepting bids and authorize the sale of the 2002 F550 Utility Bucket Truck to Silver Lake Jellystone for \$11,100 and authorize the City Manager to sign the necessary paperwork to complete the sale.

Lynne

RESOLUTION 2020-07
City Council
City of Hart, Michigan
Oceana County

ACCEPT BIDS AND AUTHORIZE SALE OF 2002 F550 UTILITY BUCKET TRUCK

WHEREAS, the City Council declared the 2002 F550 Utility Bucket Truck as surplus equipment and authorized the sale to the highest bidder; and

WHEREAS, notice of the sale was made public through notice in the Oceana Herald Journal and the City’s website and sealed bids were accepted until noon on January 23, 2020; and

WHEREAS, the City received bids from Silver Lake JellyStone - \$11,100, K&G Management - \$8,325 and Dubois Tree and Land Management - \$8,500 all of which met the minimum bid amount of \$8,000;

NOW THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL:

Accepts the bid from Silver Lake JellyStone in the amount of Eleven Thousand One Hundred Dollars (\$11,100) for the sale of the 2002 F550 Utility Bucket Truck and authorizes the City Manager to sign the necessary documents for the completion of the sale.

Moved by Mr. Frontiera, supported by Mr. Hegedus, and thereafter adopted by the Hart City Council at a regular meeting held on Tuesday, January 28, 2020.

Ayes: 6 Nays: 0 Absent: 1

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.



Cheri Eisenlohr, Deputy Clerk

Memo
To: Mayor and Council
From: Lynne Ladner
Date: 01/24/2020
Re: Res. 2020-08 Purchase and installation of snowplow for BioPure truck

The BioPure Department has taken delivery of the new fleet pickup truck. The snowplow that is attached to the vehicle being replaced isn't compatible with the new truck, and it is a needed piece of equipment as the department used it to clear around the facility and it can also be a backup/additional plowing vehicle if required by the DPW department.

the City solicited bids for a snowplow with installation and received bids from Reeman Farm Equipment (Fremont, MI) - \$6,807.86, Mears Service Center (Mears, MI) - \$6,639.29 and Monroe Truck and Auto Accessories (Muskegon, MI) - \$6,575

The low bid in this instance is Monroe Truck and Auto Accessories out of Muskegon at \$6,575, but the next lowest bid from Mears Service Center in Mears is only 1% higher at \$6,639.29. The Council has previously awarded a bid to a local business that was within what the Council considered to be a reasonable percentage of the low bid.

In this case, I will not make a recommendation but if the Council agrees to move forward with this expenditure the motion could be worded as Accepting the bid from _____ in the amount of \$_____ for the purchase and installation of a snowplow on the BioPure Department's 2020 Chevrolet Silverado 2500.

Lynne

RESOLUTION 2020-08
City Council
City of Hart, Michigan
Oceana County

ACCEPT BIDS FOR SNOWPLOW FOR THE 2020 BIOPURE PICKUP AND AUTHORIZE THE PURCHASE AND INSTALLATION

WHEREAS, the City of Council previously authorized the purchase of a new fleet pickup for the BioPure Department which has taken delivery of the vehicle the snowplow on the fleet vehicle that it is replacing is not transferable to the new vehicle; and

WHEREAS, the Department is in need of a vehicle with a snowplow to provide clearing service at the facility and to act as a backup if needed for the DPW department; and

WHEREAS, the City solicited bids for a snowplow with installation and received bids from: Reeman Farm Equipment (Fremont, MI) - \$6,807.86, Mears Service Center (Mears, MI) - \$6,639.29 and Monroe Truck and Auto Accessories (Muskegon, MI) - \$6,575;

NOW THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL:

Accepts the bid from Mears Service Center in the amount of \$6,639.29 for the purchase and installation of a snowplow on the BioPure Department's 2020 Chevrolet Silverado 2500.

Moved by Ms. Martin, supported by Mr. Splane, and thereafter adopted by the Hart City Council at a regular meeting held on Tuesday, January 28, 2020.

Ayes: 6 Nays: 0 Absent: 1

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.



Cheri Eisenlohr, Deputy Clerk

Memo

To: Mayor and Council

From: Lynne Ladner

Date: 01/24/2020

Re: Res. 2020-09 Authorized sale of surplus equipment

The City has replaced fleet vehicles in two departments this year, and it is in the City's best interest to dispose of the vehicles that have been taken out of service and return those funds to the City. It is being requested that the Council declare that the 2007 Ford F-250 assigned to the BioPure Department and the 2005 Ford F-250 assigned to the DPW Department are surplus equipment and authorize the sale of the vehicles to the highest bidder.

It is my recommendation that Resolution 2020-09 declaring the vehicles as surplus equipment and authorizing the sale of the vehicles to the highest bidder.
Lynne

RESOLUTION 2020-09
City Council
City of Hart, Michigan
Oceana County

AUTHORIZE THE SALE OF SURPLUS EQUIPMENT FROM BIOPURE AND DPW DEPARTMENTS

WHEREAS, the new fleet vehicles have been purchased for the BioPure and DPW departments to replace the 2007 Ford F250 in the BioPure Department and the 2005 Ford F-250; and

WHEREAS, it is in the best interest of the City to dispose of surplus equipment in a timely manner in order to obtain the best return on sale of the equipment;

NOW THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL:

Declares the 2007 Ford F250 assigned to the BioPure Department and the 2005 Ford F250 assigned to the DPW Department as surplus equipment and authorize the City

Manager and Department heads to advertise the sale of the equipment to the highest bidder.

Moved by Mr. Hegedus, supported by Mr. Frontiera, and thereafter adopted by the Hart City Council at a regular meeting held on Tuesday, January 28, 2020.

Ayes: 6 Nays: 0 Absent: 1

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.



Cheri Eisenlohr, Deputy Clerk

DISCUSSION ITEMS:

- Bechtel's offers to purchase the City's ownership in shared Lot 7 of the 227 E Main St. purchase.
 - Ms. Martin made a motion to table this item until more information on potential development has been discussed, supported by Mr. La Fever.
 - Ayes: 6 Nays: 0 Absent: 1

CITY MANAGER'S REPORT:

- A written report was provided in the packet.

CITY ATTORNEY'S REPORT:

- None

COMMUNICATIONS FROM THE MAYOR AND COUNCIL:

- Re-appointment of Peggy Wittman to Planning Commission.
 - Ms. Martin made a motion to re-appoint Ms. Wittman, supported by Mr. La Fever.
 - Ayes: 6 Nays: 0 Absent: 1
 - Mr. La Fever advised the council that he would take the other vacant council member space on the board.
- Appointment of Council representatives to the Hart Economic Redevelopment Team board.
 - Mr. Splane advised that he would like to be on the board. Ms. Platt was placed on the board as well. Voice vote – all ayes. Absent: 1 (Platt)
- Accept the resignation of Council Member Patrice Martin and establish the process for filling the vacancy.
 - Ms. Martin's resignation was accepted by the Council, the position will be advertised, and applications accepted. Interviews will then be scheduled. The position is to be filled within 30 days of notification.

There being no further business to come before the Council, the meeting adjourned at 7:51 p.m., upon motion by Mr. Hegedus and supported by Mr. Frontiera. The next regularly scheduled meeting will be on February 11, 2020, at 7:30 pm.

Respectfully Submitted



Deputy City Clerk