



**CITY OF HART
407 S. STATE ST.
HART, MI 49420
COUNCIL PROCEEDINGS
May 10th , 2022
MINUTES – Draft**

PRESENT: Mayor Vicki Platt, Councilors: Catalina Burillo, Jim Evans, Amanda Klotz, and Kris Trygstad

ABSENT: Dean Hodges, and Fred Rybarz

OTHERS PRESENT: City Manager – Rob Splane, City Clerk – Karla Swihart, Energy Superintendent – Mike Schiller, Police Chief – Juan Salazar, Mort Mahan, and Sharon Hallack

Mayor Platt called the meeting to order; following the roll call, the mayor led the Council in the pledge of allegiance.

APPROVAL OF AGENDA:

- C. Burillo motioned to approve the agenda and was supported by J. Evans
 - Ayes: 5 Nays: 0 Absent: 2

PUBLIC COMMENTS:

- None

CORRESPONDENCE, EVENTS, PRESENTATIONS:

- Presentation – Paul Cutter, Review of BioPure

Operations are currently good. Over the winter months we had a filamentous problem which causes poor settling in the clarifiers. We had no choice but to try and kill off the filamentous bacteria. With the addition of 18% Bleach for roughly 8 weeks we were able to kill off the filamentous. As mentioned, when the solids do not settle due to the filamentous, we must add another chemical called polymer. Adding polymer causes the solids to coagulate together and sink. It appears we have overcome the abundance of filamentous in the aeration basin currently.

You may recall in my reports over the past few years I made mention that the BioPure Facility was built with growth in mind. The Facility started treating wastewater in November of 2001. Since that time Gray & Company was purchased by Seneca Foods. Following Seneca Foods purchase of Gray & Company, they have acquired 4 competitors. Those purchases, of course, bring more flow and loading to the BioPure Facility. In addition to Seneca's growth, Michigan Freeze Pack was roughly an 8-month operation in 2001 and now runs 11 months of the year.

In the following charts, it is obvious how the industries growth has taken up the extra capacity (Growth) that was once available. I hope you take the time to study the attachments. I need you to understand the critical importance of the decisions you will be making in the future. Due to the amount of loading we will be facing from this point on operations will be very unforgiving and recovery will be difficult. At this point I feel very challenged, not to stay in compliance with recovery will be difficult. At this point I feel very challenged, not to stay in compliance with E.G.L.E, but to keep control of our process. To better educate yourself on the upcoming decisions that you will be part of making I urge you to come and take a walk through the process.

Frank Lloyd will be retiring in September of this year after 23 years of service. The city has recently hired Thomas Stoneman as Frank's replacement. In the department, we also employ Chris Kies who has been with the City a total of 10 years, 4 of those years as parttime. Between Frank and Chris, Thomas has been shadowing the operations lab, irrigation and lift station processes. I feel both Chris and Frank know their jobs very well and Thomas will be ready to takeover for Frank in September.

This effort is the start of the BioPure Facility let's say retooling. My goal is to make my department a smooth transition to Chris and Thomas. As you are probably aware, the State of Michigan regulates us and determines the classification of the facility. Our classification is a "B". "A" is the highest Classification for any wastewater facility, which I believe someday we will be.

E.G.L.E does not take their licensing lightly and testing is only available twice per year at different areas of Michigan. To become able to test for your "B" certification you must have tested and passed your D and C

certification exams and have 5 years’ experience working in a “B” level facility. Although I plan to stay a few years, I feel it’s important that I begin a succession plan.

Another topic I feel is important to share with you is the amount of biosolids we currently have in storage. As you reference the attachment that trends out the loading understand that for every pound of loading we receive ½ pound becomes biosolids. For example, in 2008 we received 2,235,269 lbs. of influent loading. That ends up to 1,177,635 lbs. to be hauled out at a cost.

Not only is it important to remove the biosolids in inventory for operations reasons, but it needs to be removed for scheduled infrastructure projects.

Bids for the installation of the force main from Griswold’s lift station to the BioPure Facility should go out for bid within the next couple of weeks. The next project will start in early fall. This project will consist of reconstruction of some of the holding lagoons. That project will not be completed until early 2023.

Lastly, I want you to be aware. With the number of solids that are in the biosolids basin, and the time frame our biosolids hauler will be able to be onsite, we will have some odor this spring. I spoke with our biosolids hauler last week and he thinks he will be up to start hauling in the first week of June. The challenge with him coming so late is to find enough land (400 acres) that a farmer has not planted to a crop for a year.

- Report of Discharge
SOS discharged from failed connection sleeve on BioPure facility force main
EGLE Submission #:HPH-GZH6-0SYEM
On April 7th a wastewater force main connection sleeve failure resulted in the release on blended sewage onto a wooded area adjacent to Griswold and 300 yards west of Oceana Drive.
The City of Hart continues to work closely with the State of Michigan (EGLE), and the State of Michigan District #10 Health Department to ensure the public’s safety is not compromised. At this time no action needs to be taken by the community. The City of Hart engineering team and construction support staff are working to perform emergency repairs as soon as the necessary supplies arrive. The emergency construction work is planned for Thursday May 12th,2022 at which time site remediation will be conducted to restore the area to its previous state.
The site will be closely monitored by the City of Hart staff by direction of Health Department officials to ensure no adverse effects remain.

CONSENT AGENDA:

- Approval of minutes from April 26th, 2022.
- Bills, Claims, Payroll
- Reports of Boards, Commissions, and Committees
- Department Reports – Police/BioPure/Public Works/Energy/C&E Dvlp
 - A. Klotz motioned to approve Consent Agenda and supported by K. Trygstad
 - Ayes: 5 Nays: 0 Absent: 2

ACTION ITEMS:

- Ordinance No: 22-03 Amend Automatic Expiration of Marihuana Establishment Ordinance – Second Reading
At a regular meeting of the Hart City Council held at City Hall on the 1th day of May 2022, at 7:30pm.
Present: Burillo, Evans, Klotz, Trygstad, and Mayor Platt
Absent: Hodges and Rybarz

The following ordinance was offered by _____ and supported by _____:

THE CITY OF HART, OCEANA, STATE OF MICHIGAN ORDAINS:

**CITY OF HART CODE OF ORDINANCES, CHAPTER 818, PART 8, ZONING ORIDANCE, A TEXT AMENDMENT TO
EXTEND THE DATE OF AUTOMATIC EXPIRATION OF ORDINANCE**

Section 1 Text Amendment: 818.08 Automatic Expiration of Ordinance. Unless confirmed extended, or revised, on October 19, 2024, the provisions contained in Sections 818.01 through 818.07 shall expire and be of no further force and effect within the City, as if they had never been adopted. No action shall be required for this expiration to be effective.

Section 2 Effective Date: This Ordinance shall become effective ten (10) days after its publication or ten (10) days after publication of a summary of its provisions in a local newspaper of general circulation in the City of Hart

AYES: ____, NAYS: ____, ABSENT: ____.

First reading: April 26th, 2022

Second reading: May 10th, 2022

Ordinance becomes effective May 30th, 2022

- Resolution 2022-17 Approval of Safe Routes to School grant participation and funding confirmation. WHEREAS, the Safe Routes to School program is a federally funded program administered in Michigan by the Michigan Department of Transportation (MDOT); and WHEREAS, the City of Hart in partnership with Hart Public Schools, the Pentwater-Hart Trail Committee and the Oceana County Road Commission, is applying for funds through MDOT from the Safe Routes to School Program to construct certain infrastructure projects throughout the City, including multifunctional pedestrian/bicycling pathways and sidewalk, crossing, and signage to enable and encourage children to safely walk and bike to school; and WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects. NOW, THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL *Authorizes Robert Splane, City Manager and Act 51 Street Administrator, to act as agent on behalf of the City seeking Safe Routes to School Funding, to act as the applicant’s agent during project development, and to sign a project agreement upon receipt of a funding award; and The City attests to the existence of, and commits to, providing in collaboration with the Pentwater-Hart Trail Committee and Oceana County the funds necessary to carry out the project (\$25,000 from the City of Hart, \$440,000 in proposed grant funding and \$280,000 from the Pentwater-Hart Trail Committee funds), including engineering design and construction, permit fees, administration costs, cost overruns; and The City commits to owning, operating, funding, and implementing a maintenance program over the design life of the facilities constructed with Safe Routes to School funding.*
 - C. Burillo motioned to approve Resolution 2022-17 and supported by J. Evans and thereafter adopted by the Hart City Council at a regularly scheduled meeting held on May 10th, 2022
 - Ayes: 3 Nays: 2 Absent: 2

DISCUSSION ITEMS:

- Approval of Recognition, Proclamation, and Honor Policy
Councilman Evans suggested it would be a good idea to honor employees that go above and beyond the call of duty. So it is always a good idea to have a policy in place on who, what, when a recognition should be presented.
- Open review of Fiscal Year 2023 budget proposal and discuss key issues
FY 2023 Goals and Priorities

Department	Goal	Estimate Expenditure
Energy-	Hill N Dale Circuit	\$33,000
Energy-	Service Truck	Budgeted in 2022
Energy-	Diesel Plant planning	\$25,000
Police Dept-	Interview Room	\$4,000
Police Dept-	Additional Full Time Officer	\$75,000
City Hall-	Exterior Renovation	\$30,000
City Hall-	Property Maintenance/Code Enforcement/Rental Inspection	\$35,000
City Hall-	Wireless network upgrade, computer replace, and server OS	\$12,000
City Hall-	Digitize and organize physical records- paperless transition	\$22,000
City Hall-	Security Cameras and Security Improvements	\$42,000
City Hall-	AED	\$1,600

BioPure- Bio Solid Hauling \$480,000
 BioPure- WW System improvements as previously proposed TBD
 Energy/DPW/BioPure- VenTrac compact tractor, angle mower, snow blower, broom \$48,000
 Energy- Insulate and side Hart Energy Building \$45,000
 Energy- Security Fence Project around Hart Energy Building \$65,000
 DPW-Water- SCADA upgrade – UIS \$51,000
 DPW-Water- Contracted out generator testing \$ grant funded
 DPW- Rental fund to pay for trucks into a motor pool for purchase \$35,000
 DPW-Water Well rehab – yearly if needed following inspection \$11,500
 DPW-Water- Contracted out generator testing \$5,800
 DPW – Water contractual \$18,000
 DPW-Water/sewer/street- 4,300' of 8" main along Oceana drive from Hanson to E main \$831,000
 DPW-Water/sewer/street- 1,100 feet of 12" main on Johnson St to Union St. \$ TBD
 DPW-Water/sewer/street – 600' of 8" main Church, Union to Griswold \$ TBD
 DPW- Water/sewer/street- 700' of 8" main Wigton St \$ TBD
 DPW- Water – Repaint interior / Exterior of Industrial Park tank \$ TBD
 DPW-Water/Sewer/Street – Polk and Oceana improvements \$200,000
 DPW Leaf Sucker \$90,000
 DPW/Water- Cross-connection program \$ 8,500
 City General – Veterans Memorial Park \$583,000
 City General – Fire Pit in collaboration with Hart Rotary \$15,000
 City General – Walkers Site remediation \$25,000
 City General – Boy Scout Cabin Demo \$12,000

CITY MANAGER'S REPORT:

- City Manager R. Splane gave copy of manager's report to City Council
- A public hearing on the budget will take place on May 24th, 2022, with a budget adoption by council on June 14th.
- City Utility Workers and Police Union Contract Negotiations in progress.
- Wigton Street construction nearing completion, a water main issue was found that will require a change order, final details are pending
- City Manager will be out of the office on May 12th and 13th on vacation and attending the Rural Development conference with a group from Oceana County May 16th in the afternoon thru May 18th. (25,000 grant opportunity for Art in Hart is being pitched).
- Donna Brandenburg is running for Michigan Governor. She will be in Hart on Sunday May 15th at Hart Commons from 2pm-4pm to meet the community.
(Rain location will be Hart Community Center)
- Presentation to council on video the City submitted to the Rural Development Conference on May 16th

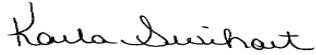
COMMUNICATIONS FROM THE MAYOR AND COUNCIL:

- Mayor V. Platt thanked Clerk/Treasurer Karla Swihart for completing the MMTA training last month. Also, many thanks to everyone that came out to meet Travis Snyder who is Walking around Lake Michigan as part of Mission 22, a veteran's suicide awareness effort.
- J. Evans sent Rob a picture of Artesian market that just opened in Whitehall (sheds that you can rent as a business) council spends a lot of time talking about how we can bring more people to our downtown area I feel that is a very good idea for the Walkers property.
 Also talking with C. Burillo the parking lot across the street from Stella's coffee house, there are a lot of business employees who park in that lot and Parking in the downtown area is always a topic brought up. Maybe the City should offer for the business employees to park at the City owned walkers business to help free up that parking lot across from the businesses.
 I sit on the Planning Commission and Food trucks was brought up which would be a great idea that could possible be a reason for people to visit Hart. I talked to the Ludington as they have food trucks. I stopped at Village township hall up there to gather information to present to the Planning Commission at our next meeting and I am going to recommended we present to the City Council to allow Mobile Food trucks in the City.

ADJOURN:

- There being no further business to come before the Council, the meeting adjourned at 9:05pm upon a motion by C. Burillo and supported by A. Klotz. The next regularly scheduled meeting will be on May 24th, 2022, at 7:30 pm.

Respectfully Submitted

A handwritten signature in cursive script that reads "Karla Swihart".

Karla Swihart, City Clerk