

City of Hart, Michigan
CITY COUNCIL AGENDA
January 28, 2025, 7:30 PM
407 State St. – Council Chamber
NOTICE OF PUBLIC MEETING
REGULAR COUNCIL MEETING

1. Call to Order
2. Roll Call – Burillo, Cunningham, Hodges, Mullen, Root, Thomson, Klotz
3. Pledge of Allegiance
4. Approval of Agenda
5. Public Comments – **Public comment on any matter other than a scheduled public hearing. We ask that you please limit your comments to 3 minutes.**
 - a. Correspondence, Events, Presentations
 - i. Sgt. Det. Keving Skipski, School Resource Officer - Hart Police Department
6. Consent Agenda:
 - a. Approval of Minutes from January 14, 2025
 - b. Bills, Claims, Payroll
 - c. Reports of Boards, Commissions, and Committees
 - d. Department Reports – Police/BioPure/Public Works/Energy/♥C&E Dvlp./Parks & Rec
7. Action Items
 - a. Resolution 2025-02 Approve RAP Sub-Grant Application – Veteran’s Park
 - b. Resolution 2025-03 Approve Museum Grant Application – Hart Historic District
 - c. Resolution 2025-04 Adopt Deficit Elimination Plan
8. Discussion Items
9. City Manager Report
10. Communications from the Mayor and Council (Including board and committee updates.)
11. Adjournment –

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CITY OF HART
407 S. STATE ST.
HART, MI 49420
REGULAR MEETING OF CITY COUNCIL - COUNCIL PROCEEDINGS
January 14th, 2025
MINUTES – Draft

PRESENT: Mayor Amanda Klotz, Councilors, Catalina Burillo, Dean Hodges, Andrew Mullen, Betty Root and Karen Thomson

ABSENT: Jim Cunningham

OTHERS PRESENT: City Manager – Rob Splane City Clerk – Karla Swihart, BioPure Superintendent – Paul Cutter, Police Chief Juan Salazar, Sharon Hallack, Cristine Juska, Cindy Morrison, Miguel-Lopez Rogelio, Emily Sigler, Rolando Salgado, and Lyn Splane,

APPROVAL OF AGENDA:

- A. Mullen motioned to approve Amended agenda and was supported by K. Thomson
 - Ayes: 6 Nays: 0 Absent: 1

PUBLIC COMMENTS:

- Miguel – Lopez Rogelio, was in need of a Spanish translation interrupter. Due to telephone issues Councilor C. Burillo translated. Mr. Rogelio wanted to address the council and let them know he would like to be more involved when it comes to water and sewer discussions. He is going to come to the next City Council meeting with an interrupter.

CORRESPONDENCE, EVENTS, PRESENTATIONS:

- Jordan Smith – Maner Costerisan, 2024 Audit Presentation
We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Hart (the City), for the year ended June 30,2024. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards*, and Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated September 13, 2024. Professional stadnards also require that we communicate to you the following information related to our audit.

Significant audit findings.

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accouting policies. The significant accounting policies used by the City are described in Note 1 to the financial statements. As described in Note 13 to the financial statements, the City adpoted Governmental Accouting Standards Board (GASB) Statement No. 100, *Accounting Changes and Error Corrections*, during the year ended June 30,2024. Accordingly, the cumulative effect or the accouting changes as of the beginning of the year is reported in the financial statements. We noted no tranactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period. Accounting estimates are a integral part of the financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accouting estimates are particularly sensitive because of their significance to the financial statements and because of the possiblity that future events affecting them may differ signifincantly from those expected. The most sensitive estimates affecting the financial statements were:

Management’s calculation of current and noncurrent compensated absence liablities is based on an estimate of employees’ use of compensated absences.

Maagement’s calculation of depreciation expense for the current period is based on an estimate of the useful lives of the capital assets.

Management’s calculation of th eallowance for uncollectible receivables for the current period is based on past experience of collections.

Management's calculation of the net other post-employment benefit liability and related deferrals are estimated based upon certain valuation assumptions.

We evaluated the key factors and assumptions used to develop these estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. We did not identify any sensitive disclosures.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards are required us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. The following material misstatements were detected as result of audit procedures and were corrected by management: Capital assets, deferred inflows of resources, other post-employment benefits trust activity, and net position.

Disagreements with Management

For purpose of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 23, 2024.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. Management did engage an outside expert to review the financial statements on their behalf and to provide the skills, knowledge, and experience to ensure our independence under relevant professional standards. To our knowledge, this was the only such consultation with other accountants.

Other Audit Findings and Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the management's discussion and analysis, budgetary comparison information, and OPEB schedules, which are required supplementary information (RSI) that supplement the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the other supplementary information, which accompanies the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit

of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of the City Council and management of the City of Hart and is not intended to be, and should not be, used by anyone other than these specified parties.

Very Truly yours,
Maner Costerisan PC

CONSENT AGENDA:

- Approval of minutes from December 10th, 2024
- Bills, Claims, Payroll
- Reports of Boards, Commissions, and Committees
- Department Reports – Police/BioPure/Public Works/Energy/C&E Dvlp
 - C. Burillo motioned to approve Consent Agenda and supported by B. Root
 - Ayes: 6 Nays: 0 Absent: 1

ACTION ITEMS:

- Resolution 2025-01 Approve RAP Grant Application – Hart Commons Plaza
WHEREAS, the Michigan Economic Development Corporation (MEDC) offers grant assistance to qualified organizations in Michigan to revitalize and develop public spaces through the Revitalization and Placemaking (RAP) program; and
WHEREAS, the City of Hart authorized Prein&Newhof to prepare site development and cost estimate documents for the redevelopment of the State Street and Main Street corridors;
WHEREAS, the City Council desires to apply for funding assistance for redevelopment of State Street and Main Street intersection to provide more pedestrian and event use;
NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL Approves and authorizes applying for \$1,000,000 in grant assistance from MEDC
Recognizing that local matching funds are available for allocation to the project as follows:
 - City of Hart TIFA - \$660,000
 - Hart Economic and Redevelopment Team - \$50,000
 - Hart Energy - \$80,000 (electric infrastructure)
 - Hart Water Department - \$45,000 (water infrastructure)
 - Hart Sewer Department - \$45,000 (sewer infrastructure)
 - Major Steets Fund - \$70,000
 - Local Streets Fund - \$30,000
 - City of Hart Parks and Recreation - \$20,000Authorizes and directs the City Manager to prepare, sign and submit the MEDC RAP Application on behalf of the City of Hart
 - C. Burillo to approve Resolution 2025-01 and supported by K. Thomson
 - Ayes: 6 Nays: 0 Absent: 1

DISCUSSION ITEMS:

- AT&T Water Tower Lease Agreement,
AT&T Mobility (AT&T) has partnered with MD7 to work with you to facilitate certain modifications to cell site lease property. These modifications will allow AT&T to meet current business requirements and enhance your site’s value to the network.
Changes in the Wireless Industry
Recent industry developments are changing how wireless telecommunication carries operate. In the past, carriers focused on rapidly building out their networks in order to provide the best coverage. Today, while consumers are enjoying greater services and better coverage than ever before, operating costs continue to escalate. As a result, the wireless industry is also focusing on operating networks as efficiently as possible.

Eliminating Risk and Increasing Value

AT&T is addressing this shift by reviewing its cell site portfolio. AT&T has partnered with MD7 to offer selected landlords like you to opportunity to minimize the business risks associated with industry uncertainties and to increase the value of your cell site lease.

Criteria for Cellular Site Retention:

Option 1:

- Lump Sum Rent Payment Option: Provide a one-time lump sum payment of **\$629,750**. In return, you will grant a **ninety-nine (99)** year easement on your property and assign the lease rights and rental income under your lease with AT&T to MD7 or an affiliate of MD7

Option 2:

- Lump Sum Rent Payment Option: Provide a one-time payment of **\$621,500**. In return, you will grant a **Forty (40)** year easement on your property and assign the lease rights and rental income under your lease with AT&T to MD7 or an affiliate of MD7.

It is important for you to know that the pre-payment does not change the ownership or control of the rest of your property in any manner.

Option 3:

AT&T is willing to offer the following option to secure a longer-term lease with you:

- **\$2905.00** per month, commencing **May 1, 2025**
 - **12%** rent increase every 5 years, commencing **May 1, 2030**
 - Extension of Lease through **October 31, 2053**
- Mayoral appointment of Maria Rosas to TIFA Board – Approved
 - Newly Elected Officials Training, Michigan Municipal League – Feb 8, 2025 – signed up Mayor Klotz, B. Root, D. Hodges and A. Mullen
 - City Council Retreat 2025 March 1st, 2025
 - Special Events Permit – Hart Winterfest – Approved

CITY MANAGER'S REPORT:

Updates:

- The National Asparagus Festival held a public input meeting on Monday, January 6th. The meeting confirmed that the NAF would stay in Hart for 2025. The NAF Queen will return again this year. The Historic District Car Show will run in cooperation with the Taste of Asparagus Food event at the Hart Historic District. All other events from the past will return. The community discussion was positive with new volunteers offering to help.
- The council-authorized dump truck purchase was placed into service in December, and it is working well as the nicest member of our aging fleet. (We like the Hart Pirate Red color as well!)
- The City Hall computer server will be replaced as soon as all equipment is received. The server replacement will require downtime (1-2 days), which will affect the City's ability to take utility and tax payments. City staff will determine an appropriate time for this to occur and communicate those plans to the City Council and Community.
- The City of Hart is currently involved in ongoing litigation. It was accused of violating the USERRA (Uniformed Services Employment and Reemployment Act) following the termination of an employee who failed a random drug screen. The City was guided by legal representation through the employee's dismissal and is currently working with an attorney provided by the Michigan Municipal Risk Management Agency, the City's liability insurance consortium. Updates will be forthcoming as the case evolves.
- The City Manager and BioPure Superintendent will attend the Michigan Wastewater Administrators conference next week. This annual event provides many learning opportunities on new technologies, best operational practices, and challenges regarding Wastewater treatment.

Legacy Topics:

- Safe Routes to School trail project – work with MDOT is on-going

Upcoming Topics:

- Redevelopment Ready Community re-certification in 2025
- Adoption of 5-year Park and Rec Master Plan
- Reaffirmation of the City Master plan
- TIFA By-Laws
- Zoning Drawings – add to ordinances
- Adopt Zoning Board of Appeals By-Laws

Review proposal to have council members serve as ZBA

- Council review of rental inspection policies, procedures, and implementation.

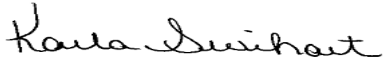
COMMUNICATIONS FROM THE MAYOR AND COUNCIL:

- C. Burillo, Reminder Hart Cemetery Board meeting Monday January 20th at 7pm at the Township Hall

ADJOURN:

- There being no further business to come before the Council, Mayor Klotz adjourned the meeting at 8:36pm. The next regularly scheduled meeting will be on January 28th, 2025, at 7:30 pm.

Respectfully Submitted



Karla Swihart, City Clerk

Payables Date 01.29.2025	Description	Total	General +	DPW	Energy	BPTF	Water
Blue Cross Blue Shield	Retirees Medical Insurance	\$ 3,603.15	\$ 2,001.75	\$ 400.35	\$ 1,201.05		
Cannon Technologies	Relay Modem Kit & Ribbon Cable Kit (EL Meters)	\$ 911.04			\$ 911.04		
Charter	Phone/Fax - City Hall/Police Dept	\$ 97.49	\$ 97.49				
Charter	Phone Service - Starting Block	\$ 114.99			\$ 114.99		
Crystal Flash	Propane - Historic District	\$ 497.56	\$ 497.56				
Cummins Sales and Service	Griswold Lift Station - Maintenance	\$ 1,292.64				\$ 1,292.64	
Dubois Tree & Land Management	Lake Rd - Tree Trimming	\$ 10,072.50			\$ 10,072.50		
First Net	Police Modems	\$ 88.46	\$ 88.46				
Frontier	Phone Service - JGP	\$ 168.76	\$ 168.76				
Frontier	Phone Service - DAM	\$ 107.95			\$ 107.95		
Gracon	Server Upgrade Equipment	\$ 2,958.44			\$ 2,958.44		
Gracon	Microsoft Renewal (Jan 2025-Jan 2026)	\$ 15,922.90	\$ 5,307.64	\$ 2,653.82	\$ 2,653.82	\$ 2,653.81	\$ 2,653.81
GRP Engineering	Misc Engineering - 88th/Diesel	\$ 4,490.98			\$ 4,490.98		
Hart Cemetery Commission	1st Qtr 2025 Contribution	\$ 4,250.00		\$ 4,250.00			
Hart Cemetery Commission	Tax Disbursement - Batch #12	\$ 41.61	\$ 41.61				
IDEXX	Lab Supplies	\$ 29.64				\$ 29.64	
Keystone Cooperative	Fuel - BioPure	\$ 718.27				\$ 718.27	
Lawson-Fisher Associates	Elevation Review/Water Quality Report	\$ 3,271.11			\$ 3,271.11		
Linde Gas & Equipment	Cylinder Rental - DPW	\$ 101.49		\$ 101.49			
Linde Gas & Equipment	Cylinder Rental - Energy	\$ 137.60			\$ 137.60		
Mc Kenna	Planning Services - Zoning/Ordinances	\$ 280.00	\$ 280.00				
Mika Meyers	Legal Services	\$ 250.00	\$ 250.00				
Mika Meyers	Legal Services	\$ 231.00	\$ 231.00				
MPPA	Jan 2025 Stmt - Purchase Power/Member Dues	\$ 125,044.17			\$ 125,044.17		
MPPA	Purchased Power	\$ 36,492.08			\$ 36,492.08		
MPPA	Purchased Power	\$ 15,271.36			\$ 15,271.36		
MRWA	2025 Annual Conference - B. Whitney/M. Adams	\$ 830.00					\$ 830.00
MWEA	Membership Dues - R. Splane	\$ 100.00	\$ 100.00				
Napa Auto Parts	Dec 2024 Statement	\$ 168.84		\$ 76.37		\$ 92.47	
NCL of Wisconsin, INC	Lab Supplies	\$ 3,039.51				\$ 3,039.51	
Oceana County Treasurer	Assessor Refund Parcel 020-297-001-00	\$ 3.94	\$ 3.94				
Power Line Supply	Uniforms	\$ 177.00			\$ 177.00		
Power Line Supply	Parts/Supplies	\$ 112.15			\$ 112.15		
Power Line Supply	Parts/Supplies	\$ 59.00			\$ 59.00		
Power Line Supply	Parts/Supplies	\$ 80.14			\$ 80.14		
Power Line Supply	Parts/Supplies	\$ 103.28			\$ 103.28		
Power Line Supply	Parts/Supplies	\$ 220.11			\$ 220.11		
Power Line Supply	Credit Memo	\$ (10,382.44)			\$ (10,382.44)		
Power Line Supply	Credit Memo	\$ (6,855.35)			\$ (6,855.35)		
Prein & Newhof	2160076 NPDES Permit & Irrigation Expansion	\$ 179.00				\$ 179.00	
Prein & Newhof	2200777 Drinking Water Asset Mgmt	\$ 932.00				\$ 932.00	\$ 932.00
Prein & Newhof	2221059 BioPure Facility Construction Phase	\$ 7,912.45				\$ 7,912.45	
Quill	Office Supplies	\$ 156.76	\$ 156.76				
State of Michigan - EGLE-GWDP	2025 Annual Groundwater Permit Fee	\$ 7,500.00				\$ 7,500.00	
Steve's Auto & Truck	2022 Ford Repairs/Oil Change - Police Dept	\$ 673.73	\$ 673.73				
SyLo Heating and Cooling, LLC	Replace Roof Fan (Bathrooms) City Hall	\$ 2,571.00	\$ 2,571.00				
T & R Electric	Parts/Supplies Pad Mounts	\$ 25,591.43			\$ 25,591.43		
T & R Electric	Parts/Supplies Pole Mounts	\$ 1,580.00			\$ 1,580.00		
UIS Scada	2025 Subscription/Cellular Fees - WWTP	\$ 2,773.00				\$ 2,773.00	
UIS Scada	2025 Subscription/Cellular Fees - Energy	\$ 1,646.00			\$ 1,646.00		
USABlueBook	Lab Supplies	\$ 441.04				\$ 441.04	
Vital Records	Shredding/Recycling - City Hall	\$ 71.10	\$ 71.10				
Wadel Stabilization	Biosolids Removal - Pond Cleaning Lagoon #1	\$ 20,135.25				\$ 20,135.25	
West Central Michigan Horticultural	Council Retreat 2025 Retnal Fee	\$ 435.00	\$ 435.00				
	Sub-total	\$ 286,699.13	\$ 12,975.80	\$ 7,482.03	\$ 215,058.41	\$ 46,767.08	\$ 4,415.81
HAND CHECKS/ACH/EFT							
Alerus	City Share 401 Retirement - PR 194	\$ -	\$ -				
US Postmaster	Postage/Tax Bills	\$ -	\$ -				
AFLAC	Insurance Premium	\$ -	\$ -				
Guardian	Insurance Premium	\$ -	\$ -				
Delta Dental	Insurance Premium	\$ -	\$ -				
MWG/Amfirst	Insurance Premium	\$ -	\$ -				
Blue Cross Blue Shield	Insurance Premium	\$ -	\$ -				
	TOTAL HAND CHECKS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-Total Regular Bills/Hand Checks		\$ 286,699.13	\$ 12,975.80	\$ 7,482.03	\$ 215,058.41	\$ 46,767.08	\$ 4,415.81
Gross Payroll	PR227	\$ -					
Gross Payroll							
Gross Payroll							
	Sub-Total	\$ -					
GRAND TOTAL		\$ 286,699.13	\$ 12,975.80	\$ 7,482.03	\$ 215,058.41	\$ 46,767.08	\$ 4,415.81

RESOLUTION 2025-02
City Council
City of Hart, Michigan
Oceana County

**MICHIGAN ECONOMIC DEVELOPMENT CORPORATION – REVITALIZATION AND
PLACEMAKING GRANT – VETERANS PARK**

WHEREAS, the Michigan Economic Development Corporation (MEDC) offers grant assistance to qualified organizations in Michigan to revitalize and develop public spaces through the Revitalization and Placemaking (RAP) program; and

WHEREAS, the City of Hart operates and maintains several parks including an aging Veteran’s Park directly north of the city’s downtown core providing Hart Lake access to residents and visitors; and

WHEREAS, Veteran’s Park was identified as a core resource in the city Master Plan and identified as a priority reconstruction project in the city adopted Recreation plan; and

WHEREAS, the City Council desires to apply for funding assistance for the reconstruction of Veterans Park to provide new accessibility to visitors and enhance the park experience by adding amenities to be enjoyed by all; and

WHEREAS, to secure the benefits of efficient self-government and to promote and protect our common interests and welfare, the City Council hereby declares;

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF HART:

Approves and authorizes applying for \$250,000 in grant assistance from MEDC as a sub-grant applicant in coordination with The Right Place

Approves and authorizes project match funds of \$750,000 with of the total project costs from an accepted \$300,000 DNR Trust Fund Grant and remaining funds available in the General Fund, and Hart Energy Fund.

Authorizes and directs the City Manager to prepare, sign and submit the MEDC RAP application on behalf of the City of Hart.

Moved by _____, supported by _____, and thereafter adopted by the Hart City Council at a regularly scheduled council meeting held on Tuesday, January 28, 2025.

Ayes: ___ Nays: ___ Absent: ___

RESOLUTION 2025-03
City Council
City of Hart, Michigan
Oceana County

**MICHIGAN DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY – COMMUNITY
MUSEUM GRANT PROGRAM – HART HISTORIC DISTRICT**

WHEREAS, the Michigan Department of Labor and Economic Opportunity (LEO) has opened funding to support museums and non-profit foundations that operate educational programs that foster cultural exhibitions; and

WHEREAS, the City of Hart owns a designated historic district that includes many historically significant buildings and collections from Hart, Oceana County, and West Michigan; and

WHEREAS, The main building at the Hart Historic District lacks appropriate heating and cooling equipment to operate through the winter season; and

WHEREAS, the City Council desires to apply for funding assistance to install HVAC equipment and appropriate insulation to heat and cool the building for 365 days of operation; and

WHEREAS, to secure the benefits of efficient self-government and to promote and protect our common interests and welfare, the City Council hereby declares;

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF HART:

Approves and authorizes applying for grant assistance from LEO through the Community Museum Grant Program.

Authorizes and directs the City Manager to prepare, sign and submit the application on behalf of the City of Hart.

Moved by _____, supported by _____, and thereafter adopted by the Hart City Council at a regularly scheduled council meeting held on Tuesday, January 28, 2025.

Ayes: __ Nays: __ Absent: __

RESOLUTION 2025-04
City Council
City of Hart, Michigan
Oceana County

DEFICIT ELIMINATION PLAN – PARK FUND

WHEREAS, the City of Hart Park Fund has realized an audited deficit of \$57,747 as of June 30 2024; and

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury; and

WHEREAS, to secure the benefits of efficient self-government and to promote and protect our common interests and welfare, the City Council hereby declares;

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF HART:

Adopts the following as the Hart Park Fund Deficit Elimination Plan:

GL NUMBER	DESCRIPTION	2023-24	2023-24	2024-25	2024-25	2025-26	2026-27	2027-28	2028-29
		ORIGINAL BUDGET	ACTIVITY BUDGET	ORIGINAL BUDGET	AMENDED BUDGET	FORECAST BUDGET	FORECAST BUDGET	FORECAST BUDGET	FORECAST BUDGET
ESTIMATED REVENUES									
Dept 000.000									
208-000.000-540.000	STATE GRANT	300,000		300,000	0	300,000	0		
208-000.000-665.000	INTEREST ON INVESTMENTS	50		5,200	5,200	5,400	5,600	5,800	6,000
208-000.000-667.240	JGP CAMP STORE		4,636	10,760	18,650	26,500	32,000	34,500	38,000
208-000.000-667.250	PARK SITE RENTS	132,000	165,444	195,000	208,750	225,000	240,000	255,000	295,000
208-000.000-667.260	PARK PAVILION RENTAL			4,500	4,500	4,500	4,500	5,000	6,000
208-000.000-667.280	WinterStorage			2,000	2,000				
Totals for dept 000.000 -		432,050	170,080	517,460	239,100	561,400	282,100	300,300	345,000
TOTAL ESTIMATED REVENUES		432,050	170,080	517,460	239,100	561,400	282,100	300,300	345,000
APPROPRIATIONS									
Dept 000.000									
208-000.000-998.005	Bank Fee Charges		120		125				
Totals for dept 000.000 -			120		125				
Dept 751.000 - PARKS									
208-751.000-702.800	WAGE (REG EMPLOYEE)	2,000	24,078	84,000	60,000	63,000	66,000	70,000	75,000
208-751.000-702.805	Part Time Employee		8,380		36,000	38,000	40,000	42,000	44,000
208-751.000-702.808	Wage (Workers Fm Other Depts)			4,000	2,000	2,000	2,000	3,000	4,000
208-751.000-702.820	TEMPORARY HELP		3,478	11,200	0				
208-751.000-702.830	Host Campers				7,800				
208-751.000-711.000	Leave Days (Combined)		899		8,500	8,750	9,000	9,250	9,500
208-751.000-715.000	FICA	160	7,746	5,200	8,200	9,500	9,750	10,000	10,250
208-751.000-715.900	COMBINED FRINGES (NO FICA)	350	487	1,100	6,350	6,600	6,700	6,800	6,900
208-751.000-716.000	UNIFORMS		528		1,000	1,000	1,000	1,000	1,200
208-751.000-740.000	OPERATING SUPPLIES	5,800	29,491	14,500	14,500	16,400	17,500	18,600	19,700
208-751.000-740.200	TOOLS				0	2,000	2,000	2,000	2,000
208-751.000-740.800	REPAIRS & MAINTENANCE	14,000	10,008	14,000	8,500	9,000	10,000	12,000	12,000
208-751.000-801.000	PROFESSIONAL SERVICES	18,000	10,869	22,500	14,000	14,000	14,000	16,000	16,000
208-751.000-801.208	ManagementFee(JohnGurneyPk)	85,000	41,078						
208-751.000-818.000	CONTRACTURAL SERVICE	2,500	12,549	7,500	7,500	10,000	10,000	10,000	10,000
208-751.000-818.661	Motor Operations		3,175		6,500	5,000	15,000	3,000	2,000
208-751.000-880.000	COMMUNITY PROMOTIONS	1,500	85	8,000	2,500	2,500	3,500	4,500	5,500
208-751.000-880.010	Advertizing/Promotion	1,500	3,072	3,000	3,000	3,000	3,000	3,000	3,000
208-751.000-910.800	Property/Liability/BondingIns	850	850	900	900	900	1,000	1,000	1,050
208-751.000-920.000	UTILITIES(HEAT,WATER,ELECT,SE	28,000	36,157	3,800	30,250	34,000	36,000	38,000	38,000
208-751.000-920.500	TELEPHONE/PAGERS	3,200	3,372	3,200	2,400	3,200	3,200	3,200	3,200
208-751.000-943.000	EQUIPMENT RENTAL		500	1,500					
208-751.000-956.200	MEMBERSHIPS/DUES		850	2,000	2,000	2,000	2,000	2,000	2,000
208-751.000-970.000	Capital Outlay	300,000	40,000	300,000	0	300,000			
208-751.000-998.000	MISCELLANEOUS				400	400	400	400	400
Totals for dept 751.000 - PARKS		464,210	237,162	494,200	222,300	531,250	252,050	255,750	265,700
TOTAL APPROPRIATIONS		464,330	239,712	494,325	222,300	531,250	252,050	255,750	265,700
NET OF REVENUES/APPROPRIATIONS - FUND 208									
BEGINNING FUND BALANCE		(32,280)	(69,632)	23,135	16,800	30,150	30,050	44,550	79,300
ENDING FUND BALANCE		12,326	12,326	(57,306)	(34,171)	(17,371)	12,779	42,829	87,379
		(19,954)	(57,306)	(34,171)	(17,371)	12,779	42,829	87,379	166,679

Explanation: The Park Fund realized a deficit during the reorganization of the city campground management structure, new, one-time costs were incurred during the transition. Fund strength will be seen in year one, and the deficit is anticipated to be eliminated in FY 27, as shown above.

Moved by _____, supported by _____, and thereafter adopted by the Hart City Council at a regularly scheduled council meeting held on Tuesday, January 28, 2025.

Ayes: ___ Nays: ___ Absent: ___



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

December 31, 2024

**Notice of Intent To
Withhold State Payments**

Municipality Code: 642010
APR Form ID Number: 164265
Report ID Number: 164316

Sent Via Email

Chief Administrative Officer
City of Hart
kswihart@cityofhart.org

Dear Chief Administrative Officer:

The Glenn Steil State Revenue Sharing Act of 1971, Public Act 140 of 1971, Section 21(2) states that units of local government (local units) that end their fiscal year in a deficit condition shall formulate a deficit elimination plan. Any assessment of a local unit’s deficit condition should be made using the guidelines provided in [Treasury Website \(Numbered Letter 2016-1\)](#). An additional resource is our [online video library](#) which explains what a deficit elimination plan is, why it is important, and how to file.

The Local Audit and Finance Division received an audit report from your local unit for the fiscal year ending 2024. Your Certified Public Accountant has indicated a deficit in one or more funds as follows:

<u>FUND NAME</u>	<u>AMOUNT</u>
PARK	-\$57,747.00

If a deficit exists in the General Fund, the General Fund plan should include a monthly breakdown of revenues and expenditures for the first two years of the projection and annual detail for the remaining years. For example, a five-year plan would show monthly detail for 24 months, and annual detail for the remaining three years. When a revised plan is submitted in the subsequent year, it would include a monthly breakdown for two years and an annual breakdown for the remaining two years. The monthly breakdown shall be for actual revenue and expenditures expected that month. For example, property taxes should be included in the months the taxes are projected to be actually collected. It shall not be merely the annual revenue and expenditures divided by 12 months. This will allow for a more meaningful picture of how the municipality is progressing on a monthly basis. In addition, for General Fund deficits the Department of Treasury highly recommends the municipality use its [Multi-Year Budget Projection Tool](#).

Except where indicated “No Plan Necessary,” within 30 days from the date of this letter please upload a deficit elimination plan for all funds listed above and a certified resolution online by visiting Michigan.gov/MunicipalFinance and select Deficit Elimination Plan Upload. Should a plan not be filed within 30 days, we may withhold 25% of the local unit’s State Incentive Payments or payments issued under Public Act 140 of 1971, the Glenn Steil State Revenue Sharing Act of 1971. Once withheld, payments are not released when a plan has been *filed*, but when a plan has been *evaluated and certified* by Treasury.

After receiving your plan, we will notify you by email if additional information is needed or that your plan has been certified. If you would like to speak with a member of our team, please email our office at Treas_MunicipalFinance@Michigan.gov.

Sincerely,

A handwritten signature in black ink that reads "Harlan Goodrich". The signature is written in a cursive style with a large initial "H".

Harlan Goodrich, Municipal Finance Manager
Local Audit and Finance Division