

City of Hart, Michigan
CITY COUNCIL AGENDA
February 13, 2024, 7:30 PM
407 State St. – Council Chamber
NOTICE OF PUBLIC MEETING
REGULAR COUNCIL MEETING

1. Call to Order
2. Roll Call – Adams, Burillo, Evans, Hodges, Klotz, Trygstad, Platt
3. Pledge of Allegiance
4. Approval of Agenda
5. Public Comments – **Public comment on any matter other than a scheduled public hearing.**
We ask that you please limit your comments to 3 minutes.
 - a. Correspondence, Events, Presentations
6. Consent Agenda:
 - a. Approval of Minutes from January 23, 2023 Council meeting.
 - b. Bills, Claims, Payroll
 - c. Reports of Boards, Commissions, and Committees
 - d. Department Reports – Police/BioPure/Public Works/Energy/♥C&E Dvlp.
7. Action Items
8. Discussion Items
 - a. Mayoral Board and Commission Appointments
 - b. Fiscal Year 2025 Budget Calendar
9. City Manager Report
10. Communications from the Mayor and Council (Including board and committee updates.)
11. Adjournment –

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CITY OF HART
407 S. STATE ST.
HART, MI 49420
REGULAR MEETING OF CITY COUNCIL - COUNCIL PROCEEDINGS
January 23rd, 2024
MINUTES –Draft

PRESENT: Councilors Justin Adams, Catalina Burillo, Jim Evans, Amanda Klotz, and Kris Trygstad

ABSENT: Mayor Vicki Platt and Dean Hodges

OTHERS PRESENT: City Manager – Rob Splane, City Clerk – Karla Swihart, Energy Superintendent – Mike Schiller, Gayle Forner, Sharon Hallack, Mike Powers, Bill Volpp and Nick Wadel

Mayor Pro-Tem, Klotz called the meeting to order; following the roll call, then led the Council in the pledge of allegiance.

APPROVAL OF AGENDA:

- J. Adams motioned to approve the agenda and was supported by K. Trygstad
 - Ayes: 5 Nays: 0 Absent: 2

PUBLIC COMMENTS:

- None

CORRESPONDENCE, EVENTS, PRESENTATIONS:

- Patrick Bowland – Michigan Public Power Agency /Hart Energy Presentation

CONSENT AGENDA:

- Approval of minutes from January 9th, 2024.
- Bills, Claims, Payroll
- Reports of Boards, Commissions, and Committees
- Department Reports – Police/BioPure/Public Works/Energy/C&E Dvlp
 - J. Adams motioned to approve Consent Agenda and supported by K. Trygstad
 - Ayes: 5 Nays: 0 Absent: 0

ACTION ITEMS:

- Resolution 2024-03 Accept Utility Financial Services Financial Study and Adopt Proposed Rate Track
WHEREAS, the City of Hart operates a municipal electric utility; and
WHEREAS, the utility is funded solely through user rates and should self-fund operations, maintenance, equipment replacement, and debt service; and
WHEREAS, it is in the best interest of the City to provide continual maintenance of City infrastructure while monitoring and responding to fiscal health concerns; and
WHEREAS, in 2023, Hart Energy contracted with an expert utility financial consultant to review the 2023 system study, capital improvement plan, to produce a 5-year financial forecast and rate track; and
WHEREAS, in order to secure the benefits of efficient self-government and to promote and protect our common interests and welfare, the City Council hereby declares:
NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL

Accepts the Financial Study as presented by Utility Financial Services.

*Adopts the recommended rate track of 3.5% annual electric rate increase beginning July 1, 2024.
To be reviewed annually and adjusted as necessary per the financial projections as presented in the 2023 UFS study.*

- J. Adams motioned to approve Resolution 2024-03 and supported by J. Evans
 - Ayes: 5 Nays: 0 Absent: 2

DISCUSSION ITEMS:

- Mayoral Board and Commission Appointments
Discussion was tabled due to Mayor being out will be added for next City Council Meeting.

CITY MANAGER'S REPORT:

Updates:

- The State of Michigan Department of Environment, Great Lakes, and Energy (EGLE) will be visiting the BioPure facility Wednesday, January 25th to discuss plant operations and review some historical data. City Staff continues to work closely with regulatory officials to ensure proper compliance with local, state, and federal laws.
- City of Hart will have three representatives attending the Annual Michigan Water Environment Association Wastewater Administrators Conference seeking to learn about upcoming regulatory changes, new concepts that can improve operations, and development of a succession plan for BioPure staff.
- Council Retreat went very well with good public input highlighting community support for Hart Lake, Community Culture, Rail Trail, Parks, the County Fair, Asparagus Festival, and more. The public helped to identify things that they would be thankful for in the future including preserving Hart Lake, daycare opportunities, affordable housing, thriving downtown, Pentwater-Hart trail, a more diverse economy, new job opportunities, upper education, diversity, Pirate Pride, and more. Reflecting on the public input, City Council identified 6 focus directions which include:
 - Affordable Housing – Maybe including the Ceres Solutions Co-Op site.
 - Public Beach – Restore or create a public beach on or around Hart Lake.
 - Diversify the Economy – Engage local industries to identify what businesses could be recruited to help support or increase existing operations.
 - Higher Education – Community Collage or Skilled Trades Training.
 - Youth Activities – Expand opportunities, possibly with new Parks & Rec Dept.
 - Better Communication/Better engagement – Explore methods by which the City can better connect with its residents.

Legacy Topics:

- The City Attorney is working on City Charter amendment verbiage to be approved by Council, the attorney general, and the governor. The amendments will be processed for ballot approval at the next general election.
- Safe Routes to School trail project – pending state approval projected start date June 2024.

Upcoming Topics:

- Adoption of 5-year Park and Rec Master Plan
- Veteran's Memorial Park project bid advertisement.
- Council review of rental inspection policies, procedures, and implementation.

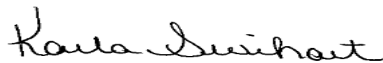
COMMUNICATIONS FROM THE MAYOR AND COUNCIL:

- None

ADJOURN:

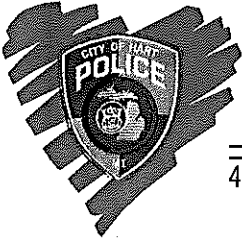
- There being no further business to come before the Council, the meeting adjourned upon a motion by C. Burillo and supported by J. Adams. The next regularly scheduled meeting will be on February 13th, 2024, at 7:30 pm.

Respectfully Submitted



Karla Swihart, City Clerk

Payables Date 02.14.2024	Description	Total	General +	DPW	Energy	BPTF	Water
APX	Mirecs	\$ 278.33			\$ 278.33		
Barney's Sewer & Drain	410 Church Street	\$ 845.00				\$ 845.00	
Birch & Blossom	Winter/Xmas Arrangement	\$ 210.00	\$ 210.00				
City of Hart	Utilities	\$ 36,915.80	\$ 1,214.55	\$ 1,107.41	\$ 2,163.80	\$ 29,700.81	\$ 2,729.23
Cnsumers Energy	Energy Electric Bill	\$ 323.22			\$ 323.22		
Dacott	Purchased Power Report	\$ 650.00			\$ 650.00		
Dave's Party Store	DPW Fuel	\$ 1,743.92		\$ 1,743.92			
DTE	Natural Gas	\$ 815.09			\$ 815.09		
DTE	Natural Gas	\$ 1,016.24		\$ 1,016.24			
DTE	Natural Gas	\$ 64.66				\$ 64.66	
DTE	Natural Gas	\$ 821.73	\$ 821.73				
DTE	Natural Gas	\$ 597.85			\$ 597.85		
DTE	Natural Gas	\$ 64.34				\$ 64.34	
DTE	Natural Gas	\$ 162.62	\$ 162.62				
DTE	Natural Gas	\$ 215.81	\$ 215.81				
DTE	Natural Gas	\$ 733.63				\$ 733.63	
First Net	Police Phone/Pagers	\$ 88.46	\$ 88.46				
Frontier	Hart Hydro Phone	\$ 133.47			\$ 133.47		
Hallack Construction	Bore and Replace Water Service	\$ 7,250.00					\$ 7,250.00
Hart Cemetery Commission	Winter Tax Disbursement	\$ 6.11	\$ 6.11				
Hutson Inc	Big Rapids Parts 10271918 DPW	\$ 269.44		\$ 269.44			
Hydrocorp	Cross Connection Control	\$ 707.00					\$ 707.00
Idexx	Lab Supplies	\$ 6,835.18				\$ 6,835.18	
Idexx	Lab supplies	\$ 325.18				\$ 325.18	
Intergrity	Office Desk	\$ 1,750.00				\$ 1,750.00	
Jons to Go	Portable Restrooms JGP	\$ 110.00	\$ 110.00				
Klotz Auto Parts	Auto Parts/Supplies	\$ 452.68		\$ 84.26	\$ 124.17	\$ 244.25	
Kohley's Superior Water #1	DI Regeneration	\$ 290.75				\$ 290.75	
Larson and Sons Hardware	Operating supplies	\$ 1,650.52	\$ 100.38	\$ 309.71	\$ 729.42	\$ 511.01	
Linck Law	401-457 Employee Benefits	\$ 1,015.00	\$ 1,015.00				
Linde	Cylinder Gas	\$ 88.58		\$ 88.58			
Linde	Cylinder Gas	\$ 120.32			\$ 120.32		
Maner Costerisan	Audit Services	\$ 1,522.87	\$ 380.72		\$ 380.72	\$ 380.72	\$ 380.71
Medler Electric	Night Lights	\$ 310.40			\$ 310.40		
Mike Blackmer	1/2 Rebar	\$ 45.00				\$ 45.00	
Mike's Auto Body	2012 Repiars DPW	\$ 1,641.64		\$ 1,641.64			
Model Coverall Service	Uniforms	\$ 224.61			\$ 62.75	\$ 161.86	
MPPA	Purchased Power	\$ 15,962.68			\$ 15,962.68		
MPPA	Purchased Power	\$ 26,313.40			\$ 26,313.40		
MPPA	Purchased Power	\$ 2,432.55			\$ 2,432.55		
Napa	Auto Parts/Supplies	\$ 378.82		\$ 363.24	\$ 15.58		
NYE Uniform	Police Uniform	\$ 664.28	\$ 664.28				
NYE Uniform	Police Uniform	\$ 22.78	\$ 22.78				
NYE Uniform Co	Police Uniform	\$ (109.00)	\$ (109.00)				
Oceana County Animal Friends	Spay/neutering stray cats	\$ 525.00	\$ 525.00				
Pitney Bowes	Postage/Lease Prmt	\$ 500.00	\$ 125.00		\$ 125.00	\$ 125.00	\$ 125.00
Power line Supply	Parts/Supplies	\$ 41.53			\$ 41.53		
Power line Supply	Parts/Supplies	\$ 6,239.00			\$ 6,239.00		
Power line Supply	Parts/Supplies	\$ 416.97			\$ 416.97		
Power line Supply	Parts/Supplies	\$ 6,361.41			\$ 6,361.41		
Power Line Supply	Parts/Supplies	\$ (918.30)			\$ (918.30)		
Pranger Property Management	City Hall Cleaning/Community Center	\$ 228.00	\$ 228.00				
Pranger Property Management	City Hall Cleaning/Community Center	\$ 228.00	\$ 228.00				
Quill	Office Supplies/ Historic District	\$ 700.48	\$ 700.48				
Republic	John Gurney Park Garbage Service	\$ 368.14	\$ 368.14				
Republic	Monthly Garbage Service	\$ 18,026.99		\$ 18,026.99			
Republic	Past Due Nov invoice Starting Block	\$ 199.58			\$ 199.58		
Republic	Starting Block Garbage Service	\$ 202.59			\$ 202.59		
Republic	Parking Lot Washington Garbage Service	\$ 173.00		\$ 173.00			
Ricoh	Copier Overage	\$ 111.85	\$ 111.85				
Schoedel, Elizabeth	Reimbursement for binders	\$ 39.58	\$ 39.58				
Syncwave LLC	Internet	\$ 468.14	\$ 107.66	\$ 84.27	\$ 84.27	\$ 191.94	
T&R Electric	Transformers	\$ 10,725.38			\$ 10,725.38		
T&R Electric	Transformers	\$ 13,743.38			\$ 13,743.38		
Tanner Plumbing and Heating	Energy Department New Bathroom	\$ 313.21			\$ 313.21		
Trace	Water Testing	\$ 487.00				\$ 487.00	
UIS Scada	Subscription & Cellular Fees	\$ 1,598.00			\$ 1,598.00		
UIS Scada	Subscription & Cellular Fees	\$ 2,692.00					\$ 2,692.00
Vital Shred	Shredding/Recycle	\$ 60.16	\$ 60.16				
Whitney, Brad	Reimbursement for Straw	\$ 20.00		\$ 20.00			
William Goetsch	2023 Annual Report Soil Sampling	\$ 4,425.00				\$ 4,425.00	
BS&A	Budget Webinar Training	\$ 200.00	\$ 200.00				
	Sub-total	\$ 184,137.05	\$ 7,597.31	\$ 24,928.70	\$ 90,545.77	\$ 47,181.33	\$ 13,883.94
HAND CHECKS/ACH/EFT							
Alerus	City Share 401 Retirement - PR 194	\$ -	\$ -				
US Postmaster	Postage/Tax Bills	\$ 512.08	\$ -		\$ 332.86	\$ 153.62	\$ 25.60
AFLAC	Insurance Premium	\$ -	\$ -				
Guardian	Insurance Premium	\$ -	\$ -				
Delta Dental	Insurance Premium	\$ 1,423.15	\$ -				
MWG/Amfirst	Insurance Premium	\$ -	\$ -				
Blue Cross Blue Shield	Insurance Premium	\$ -	\$ -				
	TOTAL HAND CHECKS	\$ 1,935.23	\$ -	\$ -	\$ 332.86	\$ 153.62	\$ 25.60
	Sub-Total Regular Bills/Hand Checks	\$ 186,072.28	\$ 7,597.31	\$ 24,928.70	\$ 90,878.63	\$ 47,334.95	\$ 13,909.54
Gross Payroll	PR 194	\$ -					
	Sub-Total	\$ -					
	GRAND TOTAL	\$ 186,072.28	\$ 7,597.31	\$ 24,928.70	\$ 90,878.63	\$ 47,334.95	\$ 13,909.54



City of Hart Police Department

407 State Street

Ph. (231)873-2488 Fax (231)873-0100

Hart, MI 49420-1259

Juan Salazar, Chief

TO: City of Hart Mayor, City Council, and City Manager
FROM: Juan Salazar, Chief of Police
DATE: February 13th, 2024

RECENT EVENTS

From Thursday, January 18th, 2024, through Wednesday, February 7th, 2024, the Hart Police Department received 94 Complaints ranging from Property Inspections, Medical Assists, Animal Complaints, Assist to Other Agencies, Suspicious Situations, Retail Frauds, Motorist Assists, Warrant Arrest, Alarms, Mental Health Complaints and Property Damage Crashes.

On Saturday, January 20th, 2024, the Hart Police Department was requested by the Michigan State Police to assist with a property damage crash involving injuries on Lever Road near 72nd Avenue in Hart Township due to all state and county units being a distance away from the scene. Officers were also advised that the crash involved a vehicle colliding with a power pole, and electrical lines were on the roadway and vehicle. Officers arrived on the scene and noted two (2) female individuals outside the vehicle and a 19-year-old Hart man still in the vehicle. As officers attempted to speak with the man, the man was noted holding a shotgun under his chin. Officers retreated from the scene, gaining cover and giving loud verbal commands for the man to drop the vehicle. The Oceana County Sheriff's Office and Michigan State Police later arrived on the scene. The scene was then turned over to the Michigan State Police due to jurisdictional boundaries. Officers were able to interview the two (2) females who were on the scene and admitted to the man consuming alcohol before the crash. The man eventually exited the vehicle without the firearm and was taken into custody.

On Saturday, January 20th, 2024, the Hart Police Department conducted a traffic stop on Wood Street near Hart Street referencing an equipment violation. A 27-year-old Hart woman was cited for Operating a Motor Vehicle without Insurance.

On Monday, January 22nd, 2024, the Hart Police Department, along with LIFE EMS and Hart Fire Department First Responders, were dispatched to a 70-year-old female located lying on the ground unresponsive. The responding officers began living-saving efforts until LIFE EMS and Hart Fire First Responders arrived. Unfortunately, the woman was later pronounced deceased by LIFE EMS.

On Monday, January 22nd, 2024, the Hart Police Department was advised by the Oceana County Sheriff's Office that a 36-year-old Hart man, known to officers to have an outstanding active/valid warrant for his arrest, entered the truck of a vehicle which later left traveling west on Melody Lane in Hart Township. The officer located the suspect vehicle on 72nd Avenue near Polk Road and conducted a traffic stop on the suspect vehicle. The man was located by officers in the vehicle's trunk and placed under arrest for this outstanding warrant. When initially questioned, the vehicle's operator, a 34-year-old Hart woman, lied to an officer about her knowledge of the man in the vehicle's truck. The woman was arrested for harboring a fugitive and lodged at the Oceana County Jail.

On Thursday, January 25th, 2024, D/Sgt. Skipski started the annual 5th grade class presentation of T.E.A.M. The class commenced on Thursday, January 25th, 2024, and will be completed sometime in May 2024. The TEAM presentation covers life skill and safety topics appropriate to 5th-grade student learning levels.

On Friday, January 26th, 2024, Officer Schoedel completed her modified duty assignment as she is due to have her child the following week. Officer Schoedel gave birth to a healthy baby girl, Evelyn Schoedel, on Tuesday, January 30th, 2024. Officer Schoedel successfully completed all tasks without incident while on modified duty and was a benefit to me daily. Officer Schoedel will be on FMLA to care for her child until her return in May 2024.

On Friday, January 26th, 2024, the Hart Police Department was dispatched to the 4000 block of Polk Road referencing a Threats Complaint. An 18-year-old Mears woman, who is an employee of a local business in the area, had received threatening text messages from her ex-boyfriend, a 20-year-old Hart man. The man threatened to enter the local business and cause harm to all individuals with a weapon. The man was interviewed but claimed he had made these statements when upset with the woman. A report will be submitted to the Oceana County Prosecutor's Office for his review.

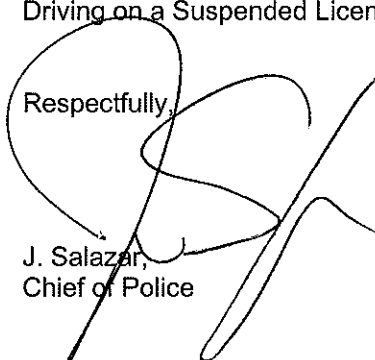
On Sunday, January 28th, 2024, the Hart Police Department conducted a traffic stop on Polk Road near Dryden Street referencing an equipment violation. A 29-year-old Shelby man, a passenger in the vehicle, was run via LEIN (Law Enforcement Information Network), which showed a valid/active warrant for his arrest out of Muskegon County. The man was arrested and lodged at the Oceana County Jail.

On Sunday, January 28th, 2024, the Hart Police Department was provided information about a 61-year-old Shelby man with several valid/active warrants for his arrest out of Mason and Newaygo Counties to be in the 500 block of Griswold Street. The officer located the man, who initially refused to exit the home. The man eventually exited the home and was taken into custody without incident. The man was turned over to the Mason County Sheriff's Office.

On Sunday, February 4th, 2024, the Hart Police Department conducted a traffic stop on State Street near Polk Road regarding an equipment violation. A 22-year-old Shelby man was cited for Driving on a Suspended License and No Insurance.

Respectfully,

J. Salazar,
Chief of Police

A large, stylized handwritten signature in black ink, appearing to be 'J. Salazar', is written over the typed name and title. The signature is fluid and somewhat abstract, with a large loop at the top left.

City of Hart FY2025 Budget Calendar



DATE (S)	ACTIVITY
February 13	Distribute Budget Calendar.
February-March	FY 2023 CIP planning, needs assessment, and goal discussion conducted by each department in collaboration with City Manager
By March 31	Department objectives and proposed budgets, including an itemized estimate of expenditures, submitted from each Department to City Manager.
April 9	Finance / Personnel committee meeting to review progress of current year budget and discuss priorities for upcoming budget.
April 23	Finance / Personnel committee meeting to review revenue projections and expenditure proposals.
May 14	Council review budget proposal and discuss key issues and finalize budgetary decisions.
May 28	City Council Public Budget Hearing to present budget message and proposed FY 2025 budget. (First reading of proposed budget.)
June 11	Second reading and adoption of proposed FY 2025 budget.
End of June	Post and publish council adopted budget ordinance.