

CITY OF HART

Zoning Compliance / Change of Use Application

Property Information

Address: _____

Parcel Number (if known): _____

Zoning District: _____

Applicant Information

Applicant Name: _____

Mailing Address: _____

Phone: _____ Email: _____

Property Owner (if different): _____

Owner Phone/Email: _____

Proposed Use Information

Previous Use: _____

Proposed New Use: _____

Business Name (if applicable): _____

Hours of Operation: _____

Number of Employees: _____

Expected Customer/Visitor Traffic: _____

Deliveries/Truck Traffic: _____

Description of Activities (retail, restaurant, office, warehouse, etc.):

Site Information (attach if applicable)

Will there be exterior changes? ☐ Yes ☐ No

If yes, describe:

Outdoor storage, signage, or dumpsters proposed? ☐ Yes ☐ No

Parking spaces provided on site: _____ (show on site sketch)

Floor Plan / Site Plan

Provide a basic sketch or plan showing:

- Building layout (rooms, seating areas, exits, restrooms, etc.)
- Parking layout, driveways, loading areas
- Any proposed modifications or additions

(Note: Detailed engineered drawings are not required unless new construction is proposed. A simple sketch is acceptable for review.)

Certification

I hereby certify that the information contained in this application is true and accurate to the best of my knowledge. I understand that zoning compliance approval must be obtained prior to occupancy and that separate building, trade, or health permits may also be required.

Signature of Applicant: _____ Date: _____

Signature of Property Owner: _____ Date: _____

For Office Use Only

Zoning District: _____

Use Permitted By Right / Special Use / Not Permitted: _____

Parking Requirement: _____

Notes/Conditions of Approval: _____

Approved By: _____ Date: _____