

City of Hart, Michigan
CITY COUNCIL AGENDA
June 25, 2019 7:30 PM
City Hall, 407 State Street, Hart, Michigan

1. Call to Order
2. Roll Call – LaPorte, Frontiera, Hegedus, La Fever, Martin, Platt, Splane
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes from June 11, 2019
6. Public Comments, Correspondence, Events, Presentations
7. Department Reports
 - a. Police
 - b. BioPure
 - c. Public Works
 - d. Hydroelectric
 - e. Hart Main Street
8. Reports of Boards, Commissions, and Committees (Minutes Attached***)

1. Cemetery	9. Power	16. Tax Abatement
2. DPW	10. Recreation	17. Water/BioPure
3. Housing Board of Review	11. Parks	18. Neglected/Dangerous Properties
4. Finance/Personnel	12. Library	20. Hart Main Street
5. Fire Board	13. Planning	21. Hart Lake Board
6. Historic	14. TIFA	22. Election Commission
7. Police	15. ZBA	23. Starting Block Kitchen Incubator
9. Bills, Claims, Payroll
10. Action Items
 - a. Resolution 19-39 Budget Amendments
 - b. Special Event Permit Hart Lakefest
 - c. Special Event Permit FBC Fest
 - d. Special Event Permit Downtown Car Show
11. Discussion Items
12. City Manager Report
13. City Attorney Report
14. Communications from the Mayor and Council
15. Adjournment - Next regular meeting Tuesday, July 9, 2019, 7:30 PM



CITY OF HART
407 S. STATE ST.
HART, MI 49420
COUNCIL PROCEEDINGS
JUNE 11, 2019, 7:30 P.M.

PRESENT: Mayor Ron LaPorte, Councilors: Patrice Martin, Rob Splane, Joe Frontiera, and Steve Hegedus.

ABSENT: Vicki Platt, Jason La Fever

OTHERS PRESENT: City Manager – Lynne Ladner, BioPure Superintendent – Paul Cutter, Energy Superintendent – Mike Schiller, Police Chief – Juan Salazar, and Deputy City Clerk - Cheri Eisenlohr. See attached list for others in attendance.

Mayor LaPorte called the meeting to order at 7:30 p.m., following the roll call, the Mayor lead the Council in the pledge of allegiance.

A motion was made by Mr. Hegedus to approve the first amended agenda and supported by Mr. Ms. Martin. The minutes from May 28, 2019, regular meeting, were approved motioned by Mr. Hegedus and supported by Mr. Frontiera. All ayes, both motions were carried.

PUBLIC COMMENTS, CORRESPONDENCE, EVENTS, PRESENTATIONS:

- George Sadler asked the Council to grant him temporary approval of his Car Show event; the Special Events form has not been completed as he is waiting on advertising information. Mr. Frontiera made a motion to support Mr. Sadler's request, supported by Mayor LaPorte.
 - Ayes: 3 Nays: 2 (Martin, Splane) Absent: 2
 - Motion passed
- Public Hearing Fiscal Year 2020 City Budget:
 - The meeting was opened at 7:35 pm. Ms. Ladner went over the highlights of the upcoming budget.
 - Mr. Sadler voiced concerns over the water rate increase.
 - The meeting was closed at 7:53 pm.

DEPARTMENT REPORTS:

- ▶ BioPure Superintendent, Paul Cutter:
 - The membranes have been completed. Additonal ones were ordered due to a miscount.
 - MFP is running peas for Arbre Farms.
 - Chris Kies is getting married and will be out for two weeks.
- ▶ Police Chief, Juan Salazar:

On Wednesday, May 29th, we conducted the 2019 Annual TEAM Graduation for the Hart Middle School 5th Grade Students. Over 100 students graduated from the TEAM Program this year. The graduation was held at the Hart Middle School Auditorium with Sgt. Slocum of the Indiana State Highway Patrol being the guest speaker. We had a great tum out of parent support and look forward to teaching the program again next year. TEAM is instructed by Sgt. Skipski and is a 12-week long program which includes topics as internet safety, drug awareness, emergency preparation, active shooter training, and many additional life skill

In reference to the National Asparagus Festival, we had minimal issues this year. The department handled several medical assists throughout the event and had one arrest for disorderly conduct. Overall, we had a great turnout for this year's festival, and I had many compliments in reference to the festival and the community.

On Thursday, May 30th, Sgt. Skipski and I attended a DALMAC (Dick Allen Lansing MACKinac Bicycle Tour) Association/ Tri-County Bicycle Association meeting in Lansing reference a grant which was submitted by Sgt. Skipski. The department was awarded the grant for the amount of \$2,250 to purchase bicycle helmets for children who are unable to purchase helmets. Sgt. Skipski gave a brief presentation during the meeting on how the grant was going to be used to better our community. I would like to thank Sgt. Skipski for taking upon himself and applying for this grant.

- ▶ DPW Superintendent, Brad Whitney: Absent
- ▶ Energy Superintendent, Mike Schiller:
 - Miss Digs
 - Service upgrades
 - Still removing poles
 - Previous shutdowns went well.
- ▶ Mainstreet Manager, Julie Kreilick: Absent

REPORTS OF BOARDS, COMMISSIONS, AND COMMITTEES:

- None

BILLS, CLAIMS, PAYROLL:

Bills totaled: \$267,941.80 Payroll totaled: \$66,127.91 Grand Total: \$334,069.71

A motion was made by Mr. Splane and supported by Ms. Martin to approve bills, claims, and payroll in the amount stated.

Ayes: 5 Nay: 0 Absent: 2

ACTION ITEMS:

City Manager, Lynne Ladner presented the following:

Memo

To: Mayor and City Council
 From: Lynne Ladner
 Date: 6/11/19
 Re: Water Sewer and Trash Rates

Each year as part of the budget adoption process, the water, sewer, and trash rates for the new fiscal year are adopted. This year the rates include two changes. The first increase in water rates based upon preliminary calculations of the necessary revenues to balance the fund for FY2020 so that operating revenues are in line with operating expenditures. The second is the addition of a \$1 per month per residential account fee under solid waste to assist in offsetting the cost of the annual spring clean-up.

As requested by the Finance and Personnel committee attached is a spreadsheet which shows with the increase of 10% will do to the average residential and average demand customer's monthly utility bill.

It is my recommendation that Resolution 19-33 Water Sewer and Trash rates be adopted with rates effective July 1, 2019.

Lynne

**RESOLUTION 19-33
City Council
City of Hart, Michigan**

FY2020 ELECTRIC, WATER, SEWER & TRASH RATES

WHEREAS, the City of Hart owns and operates electric, water, sewer, and wastewater treatment facilities; and contracts for trash hauling services ("services"); and

WHEREAS, these services are funded through user rates and should self-fund their operations, maintenance, equipment replacement, and debt service; and

WHEREAS, the FY2020 Annual Budget was developed assuming the following electric, water, sewer and trash rates; and

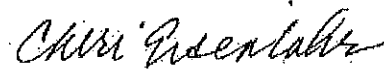
WHEREAS, in order to secure the benefits of efficient self-government and to promote and protect our common interests and welfare, the City Council hereby declares:

NOW THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL:

Adopts the rates and charges as identified below for FY2020 effective for all bills for services mailed on or about July 1, 2019:

A	<u>ELECTRIC—RESIDENTIAL</u>	<u>RATES FY2020</u>
	Single phase monthly base rate	\$7.00
	Three phase monthly base rate	\$19.00
	kWh charge	\$0.0765
B	<u>ELECTRIC-- COMMERCIAL</u>	<u>RATES FY2020</u>
	Single phase monthly base rate	\$16.50
	Three phase monthly base rate	\$19.00
	kWh charge	\$0.0910
C	<u>ELECTRIC--DEMAND CUSTOMER</u>	<u>RATES FY2020</u>
	Monthly base rate	\$60.00
	Demand charge per KW	\$8.00
	kWh charge	\$0.0564
D	<u>ELECTRIC—INDUSTRIAL CUSTOMER EXCEDING 2,000,000 KWH ANNUALLY</u>	<u>RATES FY2020</u>
	Monthly base rate	\$60.00
	Demand charge per KW	\$7.00
	kWh charge	\$0.0530
E	<u>FUEL COST ADJUSTMENT FACTOR (12-MONTH ROLLING AVERAGE)</u>	Varies

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.



Cheri Eisenlohr, Deputy City Clerk

Memo
 To: Mayor and City Council
 From: Lynne Ladner
 Date: 6/11/19
 Re: Millage Rates and Tax Levy

The FY2020 budget was prepared with the expectation that we would not be seeking a Headlee Override for the City's millage rates. With this in mind, a Truth in Taxation here was not needed in order to determine what the allocated millage rates would be for FY2020. The millage rates are slightly less than FY2019 as anticipated with the Operating Millage: 12.389, the Streets Millage: 1.9445, and the Cemetery Millage: .4869 for a total City Millage rate of 14.7603
 It is my recommendation that the Council adopt Resolution 19-34 Adoption of 2019 Millage Rates.
 Lynne

RESOLUTION 19-34
City Council
City of Hart, Michigan
Oceana County

ADOPTION OF 2019 MILLAGE RATES & LEVY

WHEREAS, the City of Hart has established a general millage for operating purposes and voted millage for the cemetery and street improvements in 2018 and 2015, respectively; and

WHEREAS, without a "Truth In Taxation" hearing the proposed tax rates cannot exceed the maximum rates allowed by "Headlee" rules (MCL 211.34);

NOW THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL:

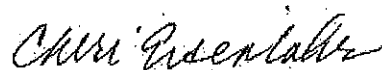
Adopts and levies the following tax rates for 2019 as follows:

PURPOSE	2019 MILLAGE RATE
Operating	12.3289
Streets (Voted November, 2014)	1.9445
Cemetery (Voted November, 2002)	0.4869
TOTAL	14.7603

Moved by Ms. Martin and supported by Mr. Hegedus, and thereafter adopted by the City of Hart, Michigan City Council at a regularly scheduled meeting held on Tuesday, June 11, 2019.

Ayes: Nays: Absent:

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.



Cheri Eisenlohr, Deputy City Clerk

**RESOLUTION 19-35
City Council
City of Hart, Michigan**

FY2020 ANNUAL BUDGET ADOPTION

WHEREAS, the City of Hart pursuant to Chapter IX of the Hart City Charter is required to conduct a public hearing for and adopt an annual budget on or before the first meeting in June each year, and City staff has prepared and submitted a b 13 for review by various committees and boards, and

WHEREAS, the City of Hart conducted a public hearing on June 11, 2019, regarding the annual budget; and

WHEREAS, the City of Hart has prepared a 5-Year Capital Improvement Program, a planning, and forecasting tool to assess the long-term infrastructure needs of the City; and

WHEREAS, in order to secure the benefits of efficient self-government and to promote and protect our common interests and welfare, the City Council hereby declares:

NOW THEREFORE BE IT RESOLVED THAT the Annual Budget for FY2020 (July 1, 2019 – June 30, 2020) and 5-Year Capital Improvement Program is adopted as follows:

City of Hart, Michigan

FY2020 July 1, 2019 - June 30, 2020, Budget

GENERAL OPERATING FUNDS

	<u>REVENUES</u>	<u>EXPENDITURES</u>
General - 101	\$1,597,625	
City Hall - 102	\$211,740	
City Council		\$6,865

Administration		\$210,890
Elections		\$4,400
Assessor		\$45,600
Attorney		\$20,000
Police & Public Safety		\$503,666
Public Works & Services		\$827,807
Recreation, Culture & Preservation		\$15,500
Community & Economic Development		\$108,870
City Hall		\$62,762
Total	\$1,809,365	\$1,806,360
	<i>Balance</i>	<i>\$3,005</i>
Major Streets - 202	\$137,100	\$90,000
	<i>Balance</i>	<i>\$47,100</i>
Local Streets - 203	\$209,100	\$205,954
	<i>Balance</i>	<i>\$3,146</i>
Street Improvements - 204	\$277,247	\$273,369
	<i>Balance</i>	<i>\$3,878</i>
Park - 208	\$120,030	\$106,860
	<i>Balance</i>	<i>\$13,170</i>
Tax Increment Financing - 215	\$56,070	\$55,000
	<i>Balance</i>	<i>\$1,070</i>
Hart Main Street	\$67,290	\$65,700
	<i>Balance</i>	<i>\$1,590</i>
Historic Commission - 701	\$5,050	\$5,000
	<i>Balance</i>	<i>\$50</i>
Historic District - 702	\$66,950	\$57,010
	<i>Balance</i>	<i>\$9,940</i>

ENTERPRISE FUNDS

	<u>REVENUES</u>	<u>EXPENDITURES</u>
Hydroelectric - 580	\$5,419,900	
Dam Production		\$393,075
Diesel Production		\$69,360
Purchased Power		\$3,083,940
Distribution		\$723,940
Accounting		\$233,420
Administration		\$645,340
Debt Service		\$0
Capital Improvements		\$220,000
Total	\$5,419,900	\$5,369,075
	<i>Balance</i>	<i>\$50,825</i>

	<u>REVENUES</u>	<u>EXPENDITURES</u>
BioPure - 590	\$2,962,642	
Water - 591	\$1,234,450	
Sewer Treatment		\$1,049,714
Sewer Lift Stations		\$54,535
Sewer Collection		\$643,174
Sewer Administration		\$343,909
Sewer Debt Service		\$0
Water Production		\$62,719

Water Transmission		\$63,078
Water Administration		\$121,376
Water Debt Service		\$0
Capital Improvements-BioPure		\$845,958
Capital Improvements-Water		\$985,000
Total	\$4,197,092	\$4,169,462
	Balance	\$27,630

SPECIAL FUNDS

	<u>REVENUES</u>	<u>EXPENDITURES</u>
Library Debt Service - 301	\$75,760	\$75,750
	Balance	\$10
Cemetery Taxation - 209	\$23,835	\$23,000
	Balance	\$835
Hart Lake Board - 241	\$29,150	\$28,860
	Balance	\$290
Rail Trail - 284	\$8,000	\$8,000
	Balance	\$0

GRAND TOTAL FY2020	<u>REVENUES</u>	<u>EXPENDITURES</u>
	\$12,501,938	\$12,339,400

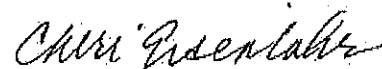
Includes use of cash reserves Includes inter-fund transfers

PRIOR YEAR BUDGETED FY2019 **\$12,325,770** **\$12,096,880**

Moved by Ms. Martin (with date corrections), supported by Mr. Splane, and thereafter adopted at the regular City of Hart City Council meeting on June 11, 2019.

Ayes: 5 Nays: 0 Absent: 2

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.



Cheri Eisenlohr, Deputy City Clerk

Memo
 To: Mayor and City Council
 From: Lynne Ladner
 Date: 6/11/19
 Re: Fire Insurance Withholding Program

Under PA 495 of 1980 and as amended by PA216 of 1998 the City has the ability to opt-in to the Fire Insurance Withholding Program (FIWP) within the Department of Insurance and Financial Services of the State of Michigan. Opting into this program through the completion of the Enrollment and Notification and Council Resolution will enroll the City in the FIWP which provides the City with the ability to have great involvement in assisting and encouraging property owners to repair and maintain properties that have been damaged by fire.

Once the resolution and enrollment forms are submitted to the State, they will include the City on the next updated list of communities participating which is distributed to all property and casualty insurance companies operating in the State of Michigan. The program will take effect 30 days following the publication of the updated list following our enrollment. The program is designed to permit the City to hold in Escrow 25% of the insurance settlement up to the escrow maximum (currently \$12,746 per settlement) which is adjusted annually by CPI in order to secure repair, replacement or removal of damaged structures which violate our City health or safety standards.

It is my recommendation that the Council adopt Resolution 19-37 Fire Insurance Withholding Program to permit the City to enroll in this very advantageous program.

Lynne

RESOLUTION 19-36
City Council
City of Hart, Michigan
Oceana County

FIRE INSURANCE WITHHOLDING PROGRAM

WHEREAS, the provisions of Act 495 of the Public Acts of 1980; as amended by Act 216 of the Public Acts of 1998, and the provisions of Act 217 of the Public Acts of 1998 provide that a portion of certain casualty losses for fire or explosion otherwise payable by insurers may be withheld in escrow by participating municipalities in order to secure repair, replacement or removal of damaged structures which violate the City of Hart health or safety standards; and

WHEREAS, the City of Hart has determined that participation in said program would protect and promote the public health, safety, and welfare and wishes to be included in the list of participating municipalities published by the Commissioner of Insurance; and,

WHEREAS, the City of Hart desires to implement all procedures necessary to administer said program by designating the Township/Village/City official responsible for the administration of the program and establish an escrow account for said purpose.

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

That the City of Hart does hereby become a participating municipality in the program providing for the escrow of fire insurance as established by Act 495 of the Public Acts of 1980; as amended by Act 216 of the Public Acts of 1998, or as established by Act 217 of the Public Acts of 1998, and does declare its intention to uniformly apply the provisions of Section 2845 or Section 2227 to all property within the City of Hart.

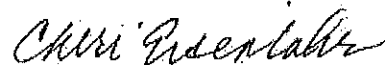
That the City of Hart official responsible for the administration of Section 2845 or 2227 of said Acts and any rules promulgated by the Commissioner of Financial and Insurance Services is hereby designated as follows: City Treasurer

That the City of Hart Official shall establish an escrow account with the Huntington Bank for the purpose of receiving and holding deposits of money received from insurers pursuant to Section 2845 or 2227 of said Acts, which account shall be separately maintained from all other accounts and may be an interest bearing account.

Moved by Ms. Martin, supported by Mr. Splane, and thereafter adopted at the regular City of Hart City Council meeting on June 11, 2019.

Ayes: 5 Nays: 0 Absent: 2

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.



Cheri Eisenlohr, Deputy City Clerk

Memo
To: Mayor and City Council
From: Lynne Ladner
Date: 6/11/19
Re: LIEAF Opt-in

In 2018 the City chose to opt-in to the Low Income Electric Assistance Fund in order to follow the necessary provisions under PA 95. This legislation and the resultant action allows the City to retain the right to shut off electric service during cold weather months as we are participating in an assistance fund allowing residents to obtain assistance with their electric bills between November and Mid-April.

It is my recommendation that the City continue to participate in this program and to renew their Opt-in by adopting Resolution 19-37 Low-Income Electric Assistance Fund.

Lynne

**RESOLUTION 19-37
Hart City Council
City of Hart, Michigan**

LOW-INCOME ELECTRIC ASSISTANCE FUND (LIEAF)

WHEREAS, the City of Hart owns, operates and maintains an electric utility system; and
WHEREAS, the State of Michigan enacted Public Act 95 in 2013 that prohibits discontinuance of electric service during cold weather months unless the utility opts into the Low-Income Energy Assistance Fund program established by the Act; and
WHEREAS, in order to secure the benefits of efficient self-government and to promote and protect our common interests and welfare, the City Council hereby declares:

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL:

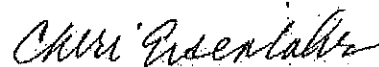
Accepts and approves the provisions of the Low-Income Energy Assistance Fund of Public Act 95 that authorizes the City to shut off electric service during cold weather months; and adopts a funding factor to be established by the State of Michigan not to exceed \$1.00 per month per meter.

Authorizes and directs the City Manager to implement the Public Act 95 LIEAF program on behalf of the City of Hart for the cold weather term from November 1, 2019, to April 15, 2020, and thereafter until repealed by City Council action.

Moved by Ms. Martin, supported by Mr. Frontiera and thereafter adopted by the Hart City Council at a regular council meeting held on June 11, 2019.

Ayes: 5 Nays: 0 Absent: 2

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.



Cheri Eisenlohr, Dep. City Clerk

**RESOLUTION 19-38
City Council
City of Hart, Michigan
Oceana County
WHEEL LOADER**

WHEREAS, the City of Hart owns, operates and maintains a fleet of vehicles and heavy equipment and a wheel loader is an essential piece of equipment to the City fleet; and

WHEREAS, the 2014 Volvo L60G Wheel Loader lease expires on June 30, 2019, and it should be replaced with a new unit; and

WHEREAS, City staff requested proposals from Cat (Grand Rapids), AIS (Grand Rapids) and Volvo (Byron Center) dealers for new 2019 wheel loader units all of which have provided demonstration equipment for testing and recommended by city staff and DPW Superintendent Brad Whitney; and

WHEREAS, in order to secure the benefits of efficient self-government and to promote and protect our common interests and welfare, the City Council hereby declares:

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL:

Approves, authorizes and accepts the Alta Equipment proposal for a new 2019 Volvo L60H Wheel Loader.

Approves, authorizes and directs the City Attorney to review and the City Manager to enter into and sign a 60-month lease agreement for the Volvo unit on behalf of the City of Hart.

Moved by Mr. Splane, supported by Mr. Hegedus, and thereafter adopted at the regular City of Hart City Council meeting on June 11, 2019.

Ayes: 5 Nays: 0 Absent: 2

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.



Cheri Eisenlohr, Deputy City Clerk

SPECIAL EVENTS PERMIT:

- None

DISCUSSION ITEMS:

- Discussion regarding the potential sale of Energy Department surplus Tree Truck
 - Mr. Schiller would like to sell the truck due to age and lack of use. It would be placed for a "closed" bidding process with a minimum bid.
 - Mr. Schiller also reported that "Big Red" is 23 years old and is rusting out.

CITY MANAGER REPORT:

- Ms. Ladner reported on:
 - The MML will be presenting a webinar on Recreational Marijuana on June 27th; the Council is welcome to participate.

- The RRC branding and marketing strategy draft is almost complete. It will be presented to the Council for adoption in July after the committee has reviewed it.
- There has been a request to have natural gas lines run in the Historic District. There are some lines present; others will have to be added. The cost will be absorbed into the Lincoln Street project.

CITY ATTORNEY'S REPORT:

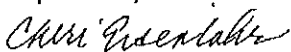
- None

COMMUNICATIONS FROM THE MAYOR AND COUNCIL:

- The Mayor asked where the new attorney was, and Ms. Ladner informed him that he was unable to make it to the meeting this evening.
- Mayor LaPorte thanked the city employees for their work during the Asparagus Parade and Festival.

There being no further business to come before the Council, the meeting adjourned at 8:33 p.m., upon motion by Mr. Hegedus and supported by Mr. Splane. The next regular meeting is June 25, 2019, at 7:30 p.m.

Respectfully Submitted



Deputy City Clerk



City of Hart Police Department

407 State Street

Ph. (231)873-2488 Fax (231)873-0100

Hart, MI 49420-1259

Juan Salazar, Chief

TO: City of Hart Mayor, City Council, and City Manager
FROM: Juan Salazar, Chief of Police
DATE: June 25th, 2019

RECENT EVENTS

From Thursday, June 6th, 2019, through Wednesday, June 19th, 2019, the Hart Police Department received 95 complaints ranging from Suspicious Situations, Vehicle Violations, Medical Assists, Property Damage Accidents, Fraud Complaints, Well-Being Checks, Larcenies, Threat Complaints, Disorderly Conducts, Animal Complaints, Disturbances, Warrant Arrests, Family Troubles, Trespassing, Harassment Complaints, Alarms, Hit & Runs Accidents, Assist to Other Agencies, Ordinance Violations, Peacekeeping and Motorist Assists.

On Thursday, June 6th, 2019, the Hart Police Department initiated a traffic stop on a vehicle in the 4000 block of Polk Road referencing a vehicle violation. A 34-year-old Morley, Michigan man was arrested and lodged at the Oceana County Jail for Driving While License Revoked and Operating a Motor Vehicle without Insurance.

On Friday, June 7th, 2019, the Hart Police Department initiated a traffic stop on a vehicle on West Main Street near Plum Street regarding a vehicle violation. A 34-year-old Hart man was arrested and lodged at the Oceana County Jail for Operating a Motor Vehicle without Insurance and who also showed an active/valid warrant for his arrest out of Muskegon County.

On Saturday, June 8th, 2019, the Hart Police Department initiated a traffic stop on a vehicle on State Street near Chautauqua Street referencing erratic driving. A 59-year-old Northville, Michigan man was arrested and lodged at the Oceana County Jail for Operating a Motor Vehicle While Intoxicated (Alcohol).

On Saturday, June 8th, 2019, the Hart Police Department witnessed a 35-year-old Mears man causing a disturbance during the National Asparagus Festival Parade. The man was subsequently arrested and lodged at the Oceana County Jail for Disorderly Conduct.

On Monday, June 10th, 2019, the Hart Police Department was dispatched to the 400 block of Hart Street about a disturbance. A 33-year-old Hart man claims to have been assaulted, by being slapped in the face, by a 55-year-old Hart man. When interviewing the 55-year-old Hart man, the man claims to have been threatened with a hammer by the 33-year-old Hart man. A report will be submitted to the Oceana County Prosecutor's Office.

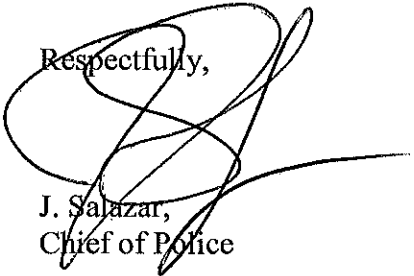
On Tuesday, June 11th, 2019, the Hart Police Department noted a 67-year-old Baldwin man to be sleeping (passed out) on the North side of West Main Street near Water Street. When interviewing the man, the man was noted to be highly intoxicated. The man was arrested and lodged at the Oceana County Jail for Disorderly Conduct – Drunk / Vagrant. A report will be submitted to the Oceana County Prosecutor's Office for a 43-year-old Baldwin woman who was also noted to be sleeping (passed out) further North of West Main Street.

On Tuesday, June 11th, 2019, the Hart Police Department was dispatched to the 200 block of Wood Street regarding the use of an electronic device to make threats. A 12-year-old Hart boy had threatened the life of a 12-year-old Hart girl along with threats of school violence. A report will be submitted to the Oceana County Prosecutor's Office along with the Hart Public School system being notified of the school threat.

On Sunday, June 16th, 2019, the Hart Police Department initiated a traffic stop on a vehicle on Hart Street near Johnson Street referencing defective equipment. A 19-year-old Hart man was arrested and lodged at the Oceana County Jail for Operating a Motor vehicle without a License.

On Tuesday, June 18th, 2019, the Hart Police Department initiated a traffic stop on a vehicle on Hart Street near Johnson Street about a vehicle violation. A 31-year-old Hart woman was arrested and lodged at the Oceana County Jail for Operating a Motor vehicle without Insurance / Improper Plate.

Respectfully,



J. Salazar,
Chief of Police



8.14

CITY OF HART

407 S. STATE ST.
HART, MI 49420

TAX INCREMENT FINANCE AUTHORITY (TIFA)

May 9, 2019, at 1:00 pm

Approved Minutes

Members Present: Chair – Patrice Martin, Tracey Lipps, Tom Drenth, Garth Larson, Gale Goldberg, and Steve Bruch

Members absent: Bill Hegg

Also present: Deputy City Clerk - Cheri Eisenlohr, Main Street Manager – Julie Kreilick, George Sadler, Business Owner.

Chair Martin called the meeting to order, roll call was taken.

Agenda Approval: Gale Goldberg made the motion, supported by Steve Bruch, all ayes.

Minutes Approval: (no quorum at last meeting – notes only) Steve Bruch made the motion, Garth Larson supported, all ayes.

Public comments were made at this time:

- Mr. Sadler made the board aware that he has property for sale downtown behind Hart Pizza. The cost is estimated to be \$24,882.00.
- He also asked if the TIFA board would pay for an asbestos survey if he purchased the old Walker's restaurant building.
 - Further discussions will be at a later date for both requests.

Financial Report:

- No financial report was made available for this meeting.

Old Business:

- Prioritization Process
 - Changes were proposed for the application form.
- Sidewalk Application form:
 - This document will be looked over and changes discussed at a future meeting.
- PA57 Workshops were briefly discussed.

Communications from Members:

- It was confirmed that unused budgeted funds carried over into the next fiscal year.

The meeting adjourned at 1:58 upon a motion made by Steve Bruch and supported by Tom Drenth.

The next meeting on Thursday, June 13, 2019, at 1:00 p.m. at City Hall.

Payables Date: 6/25/19	Description	Total	General +	DPW	Energy	BPTF	Water
Alishred Services	Recycling Fee	\$ 44.35	\$ 44.35				
Beaver Research	Foaming Degreaser	\$ 160.47			\$ 160.47		
Brickley DeLong	Accounting Assistance	\$ 445.00	\$ 111.25		\$ 111.25	\$ 111.25	\$ 111.25
Ceres	Grass Seed	\$ 116.50			\$ 116.50		
Ceres	S Oxygen	\$ 25.15		\$ 25.15			
Charter	The Starting Block	\$ 149.97			\$ 149.97		
Charter	JGP	\$ 104.99			\$ 104.99		
Charter	Hlstric District	\$ 114.97	\$ 114.97				
Charter	City Manager	\$ 84.21	\$ 84.21				
Consumers Energy	Utilities	\$ 132.08			\$ 132.08		
David C. Gerling	Tribunal Tax Appeals	\$ 2,157.50	\$ 2,157.50				
Delta Dental	July Ins. Prem.	\$ 1,366.96	\$ 551.04	\$ 180.81	\$ 429.35	\$ 135.16	\$ 70.60
Eisenlohr, Cheri	Reimburse - office exp.	\$ 9.73	\$ 9.73				
Emergency Services	Radar/Camera Repairs	\$ 256.50	\$ 256.50				
First Advantage	Drug Screening - Van Dyke	\$ 92.40			\$ 92.40		
Freed Mgmt	JPG Mgmt	\$ 3,570.00	\$ 3,570.00				
Frontier	Dam	\$ 70.40			\$ 70.40		
Government Finance Officers	Membership Fees	\$ 460.00	\$ 460.00				
Hart Cemetery	Taxes	\$ 76.81	\$ 76.81				
Jons to Go	Portable Restrooms	\$ 210.00			\$ 210.00		
Kirk Seabolt	Curb & Gutter - Comfort Drive	\$ 1,507.00		\$ 1,507.00			
Lawson-Fisher	Licensing Requirements MI-2019	\$ 2,161.75			\$ 2,161.75		
LEAF	Police Printer	\$ 39.00	\$ 39.00				
MHP	Drug Screening	\$ 59.00	\$ 59.00				
MI Assoc. of Mun. Clerks	Membership Fees	\$ 180.00	\$ 180.00				
Michigan Wood Fibers	Playground Mulch	\$ 1,240.00		\$ 1,240.00			
MPPA	Purchased Power	\$ 17,282.86			\$ 17,282.86		
NCL	Lab Supplies	\$ 956.98				\$ 956.98	
Office Machines Co.	Overages	\$ 38.74	\$ 38.74				
Pixel Graphix	Chain of Custody forms	\$ 150.00				\$ 150.00	
Power Line Supply	Parts/Supplies	\$ 207.64			\$ 207.64		
Pranger Property Mgmt	Cleaning Services	\$ 168.00	\$ 168.00				
Quill	Office Supplies	\$ 253.89	\$ 253.89				
Sherwin-Williams Co.	Paint for stiping	\$ 290.22		\$ 290.22			
Spring Brook	Parts/Supplies	\$ 320.28				\$ 320.28	
State of Michigan	Fire Investigation training	\$ 850.00	\$ 850.00				
Swihart's Septic	Jetter Service	\$ 500.00				\$ 500.00	
		\$ -					
	Subtotal	\$ 35,853.35	\$ 9,024.99	\$ 3,243.18	\$ 21,229.66	\$ 2,173.67	\$ 181.85
Additional Bills		\$ -					
		\$ -					
		\$ -					
		\$ -					
		\$ -					
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal Reg and Additional	\$ 35,853.35					
HAND CHECKS							
Alerus - ACH	City Share 401 Retirement	\$ 3,022.42	\$ 3,022.42				
US Postmaster	Postage Utility Bills	\$ 106.03			\$ 68.92	\$ 31.81	\$ 5.30
		\$ -					
	TOTAL HAND CHECKS	\$ 3,128.45	\$ 3,022.42	\$ -	\$ 68.92	\$ 31.81	\$ 5.30
	Sub-Total Regular Bills/Additional Bills/Hand Checks	\$ 38,981.80	\$ 12,047.41	\$ 3,243.18	\$ 21,298.58	\$ 2,205.48	\$ 187.15
Gross Payroll	460	\$ 61,424.31					
	Sub-Total	\$ 61,424.31					
	GRAND TOTAL	\$ 100,406.11	\$ 12,047.41	\$ 3,243.18	\$ 21,298.58	\$ 2,205.48	\$ 187.15

PAYROLL AMOUNTS					
06/27/19					
Pay 461		GROSS PAY	OVERTIME	LONGEVITY	BASE PAY
Employee Code	Dept.		PAY	PAY	
FULL-TIME					
MGR.	MSM	\$1,576.00	\$0.00	\$0.00	\$1,576.00
DPW1	DPW	\$2,322.00	-\$240.00	\$0.00	\$2,082.00
DPW2	DPW	\$2,298.00	-\$186.00	\$0.00	\$2,112.00
DPW3	DPW	\$2,214.30	-\$262.30	\$0.00	\$1,952.00
DPWS	DPW	\$2,319.21	\$0.00	\$0.00	\$2,319.21
ENERGY1	Energy	\$3,671.04	-\$305.92	\$0.00	\$3,365.12
ENERGY2	Energy	\$3,365.12	\$0.00	\$0.00	\$3,365.12
ENERGYS	Energy	\$3,673.60	\$0.00	\$0.00	\$3,673.60
ENERGY3	Energy	\$2,693.04	-\$128.24	\$0.00	\$2,564.80
ENERGY4	Energy	\$2,428.00	\$0.00	\$0.00	\$2,428.00
ENERGY5	Energy	\$2,434.87	-\$179.42	\$0.00	\$2,255.45
DCC	Office	\$1,518.40	\$0.00	\$0.00	\$1,518.40
DCC	Office	\$1,518.40	\$0.00	\$0.00	\$1,518.40
MGR.	Office	\$3,269.61	\$0.00	\$0.00	\$3,269.61
CC	Office	\$1,920.81	\$0.00	\$0.00	\$1,920.81
DCC	Office	\$1,348.01	\$0.00	\$0.00	\$1,348.01
PO	Police	\$2,161.51	-\$115.11	\$0.00	\$2,046.40
PO	Police	\$3,331.85	-\$1,285.45	\$0.00	\$2,046.40
PO	Police	\$2,123.14	-\$76.74	\$0.00	\$2,046.40
PC	Police	\$2,403.20	\$0.00	\$0.00	\$2,403.20
DS	Police	\$2,101.60	\$0.00	\$0.00	\$2,101.60
BIOS	WW	\$2,747.20	\$0.00	\$0.00	\$2,747.20
BIOS	WW	\$2,352.00	-\$240.00	\$0.00	\$2,112.00
BIOS	WW	\$2,293.60	-\$146.40	\$0.00	\$2,147.20
TOTAL		\$58,084.51	-\$3,165.58	\$0.00	\$54,918.93
COUNCIL					
CC1		\$180.00	\$0.00	\$0.00	\$180.00
CC2		\$180.00	\$0.00	\$0.00	\$180.00
CC3		\$180.00	\$0.00	\$0.00	\$180.00
CC4		\$300.00	\$0.00	\$0.00	\$300.00
CC5		\$180.00	\$0.00	\$0.00	\$180.00
CC6		\$180.00	\$0.00	\$0.00	\$180.00
CC7		\$180.00	\$0.00	\$0.00	\$180.00
TOTAL		\$1,380.00	\$0.00	\$0.00	\$1,380.00
PART-TIME					
MGR.	HHD	\$542.30	\$0.00	\$0.00	\$542.30
DPW - PT	DPW	\$502.50	\$0.00	\$0.00	\$502.50
PPO	POL-PT	\$120.00	\$0.00	\$0.00	\$120.00
EW	Office	\$0.00	\$0.00	\$0.00	\$0.00
PPO	POL-PT	\$795.00	\$0.00	\$0.00	\$795.00
TOTAL		\$1,959.80	\$0.00	\$0.00	\$1,959.80
TOTAL PAYROLL		\$61,424.31	-\$3,165.58	\$0.00	\$58,258.73

Item 9

OVERTIME HOURS WORKED

Pay Period 6/7/19 - 6/20/19	Pay 461	PAID HOURS			Call-Out	Pay Date 6/27/19	
EMPLOYEE NAME	DEPT.	DATES WORKED	1.5x	2x	2.25x	Sched.	REASON
Chris Kies	BPTF	6/8,9	4	2		S	Lab/Diffusers
Frank Lloyd	BPTF						
Jason Riggs	DPW	6/8,9	5.5	1.25		S/C	Asparagus Festival/Hole in road
Mike Eisenlohr	DPW	6/8,9	3.50	1.3		S	Asparagus Festival
Matt Adams	DPW	6/8,9,13	2.50	1.00		S/C	Water Leak/Asparagus festival
Terry Birkman	Energy	6/9,16		4.00		C	Service wire 107 Wood/Line out Polk/Southern
Andy Van Zoeren	Energy	6/15, 16	2.00	2.00		S	Lab
Nathan Gowell	Energy						
Jed Van Dyke	Energy						
Scott Van Agtmael	Energy	6/9/2019		2.00		C	Broken service wire - Wood St.
Shawn Anderson	Police	6/8,10	3.00			S	Asparagus Festival, Court
Brian Hintz	Police	6/8,11,14	17.00		11	S	Asparagus Festival, Cover Shift
Kevin Skipski	Police						
Joe Ingalls	Police	6/9/2019	2.00			S	Cover Shift
Hildigardo Hinjosa (PT)	Police						
David Malotke	Police						

10.a

Resolution 19- 39
City of Hart - City Council - Hart, Michigan
BUDGET AMENDMENTS

WHEREAS, the City Council may amend the annual budget to reflect changes in purchasing patterns or revised objectives; and
WHEREAS, the City Council desires to secure the benefits of efficient self-government and to promote and protect our common interests and welfare;
NOW THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL amends the FY2019 Annual Budget as follows:

	<u>FUND</u>	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>ADOPTED</u> <u>BUDGET</u>	<u>AMENDED</u> <u>BUDGET</u>	<u>JUSTIFICATION</u>
1	General	City Council	Community Promotions	\$500	\$2,500	Fireworks
2	General	Administration	Wages - City Manager	\$7,830	\$20,000	CM Transition and Payout
3	General	Elections	Election Workers	\$2,500	\$3,100	wage increase
4	General	Assessor	Assessor Regular wages	\$46,140	\$8,300	contracted out after retirement
5	General	Assessor	FICA	\$3,530	\$1,500	contracted out after retirement
6	General	Police	Combined Benefits	\$5,400	\$1,500	contracted out after retirement
7	General	Assessor	Tax Tribunal	\$2,500	\$5,600	contracted out after retirement
8	General	Assessor	Contractual Services	\$0	\$24,389	contracted out after retirement
9	General	Comm & Eco	Zoning Enforcement Wages	\$31,200	\$1,000	Unplanned reduction in hours
10	General	Public Works	Overtime	\$20,000	\$6,000	Moderate winter
11	General	Public Works	Operating Supplies	\$60,000	\$35,000	Moderate winter
12	General	Public Works	Contractual Services	\$33,000	\$29,000	Moderate winter
13	General	Public Works	Motor Operations	\$40,000	\$35,000	Moderate winter
14	General	Public Works	Capital Outlay	\$30,000	\$0	Postponed equipment replacement
15	General	Economic Dev.	Starting Block Kitchen	\$8,000	\$0	Utility costs allocated to departments
16	General	Administration	Office Supplies	\$7,000	\$12,000	updated workstation and chairs
17	General	Administration	Bank Fee Charges	\$3,000	\$1,000	Change in bank fee policy
				<u>ADOPTED</u>	<u>AMENDED</u>	
				\$300,600	\$185,889	
					\$114,711	
18	Hydro	Diesel	Professional Svs	\$20,000	\$5,000	Moderate winter
19	Hydro	Distribution	Professional Svs	\$15,000	\$1,000	Moderate winter
20	Hydro	Administrative	City Manager	\$45,140	\$70,000	CM Transition and Payout
21	Hydro	Cap Imp	Property Acquisition	\$160,000	\$25,000	
				<u>ADOPTED</u>	<u>AMENDED</u>	
				\$240,140	\$101,000	
					\$139,140	
22	BioPure	Administrative	City Manager	\$21,500	\$25,000	CM Transition and Payout
23	BioPure	Administrative	Clerical	\$19,690	\$20,500	DC Transition and Payout
24	Water	Administrative	City Manager	\$19,570	\$23,000	CM Transition and Payout
25	Water	Administrative	Clerical	\$19,690	\$23,000	DC Transition and Payout
				<u>ADOPTED</u>	<u>AMENDED</u>	
				\$80,450	\$91,500	

Net budget Increase (\$11,050)

Moved by _____ and supported by _____ and thereafter approved by Hart City Council at a regular meeting on June 25, 2019.

Ayes: Nays: Absent:

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk:

Cheri Eisenlohr, Deputy City Clerk



CITY OF HART
 407 S. State St., Hart, MI 49420
 Ph: 231-873-2488 Fax: 231-873-0100
SPECIAL EVENTS PERMIT



DATE OF APPLICATION: 6/20/19
 NAME OF EVENT: Hart Lakefest

DATE OF EVENT: 8-17-19 TIME: FROM 7:30 AM TO 5:00 PM

DOES THIS DATE CONFLICT WITH OTHER PERMITTED ANNUAL CITY EVENTS: YES OR NO

RAIN DATE OF EVENT: MUST PROVIDE Rain or Shine - unless threatening

LOCATION AND/OR ROUTE OF EVENT: John Gurney Park Beach and Shelter - Hart Lake

DESCRIPTION OF EVENT: Kid's fishing derby from 9-12
Whatever Floats Your Boat Regatta 12:00
Paddle Event 1:00 - 4:00

SPECIAL NEEDS: Law enforcement monitoring bridge for fishing and water enforcement on the Lake.

NAME OF ORGANIZATION OR SPONSOR: Hart Main Street

ADDRESS: 49 S State St. Hart

CONTACT PERSON: Julie Krelick Steve Bruch

PHONE: 231.301.8449 FAX:

EMAIL: hartmainstreet@gmail.com

X Julie Krelick 6/20/19
 SIGNATURE OF EVENT COORDINATOR/SPONSOR DATE

IT IS YOUR RESPONSIBILITY TO SCHEDULE THE MEETING WITH THE CITY DEPARTMENTS INDICATED.
 PLEASE NOTE THAT A 7 - 10 DAY ADVANCE NOTICE WILL BE NEEDED TO SCHEDULE THE LOGISTICS MEETING.

SECTIONS BELOW TO BE COMPLETED BY THE CITY

PROOF OF LIABILITY INSURANCE FOR STREET SOLICITATION:

LOGISTICS MEETING NEEDED: YES OR NO

DEPT. ATTENDING: DPW POLICE EMS HYDRO

DATE OF MEETING: FROM TO

POLICE: 873-2488, DPW: 873-3100, HYDRO: 873-5367, EMS: 873-8240

PERMIT NUMBER: APPROVED BY CITY COUNCIL/CITY MANAGER

DATE OF APPROVAL/DENIAL: YES OR NO

CONDITIONS:

CITY REPRESENTATIVE'S SIGNATURE:

RECEIVED

JUN 10 2019

1010



CITY OF HART
 407 S. State St., Hart, MI 49420
 Ph: 231-873-2488 Fax: 231-873-0100
SPECIAL EVENTS PERMIT



THE CITY IS NOT RESPONSIBLE FOR BY-STANDERS AT YOUR EVENT.

DATE OF APPLICATION: 6/10/19

NAME OF EVENT: FBC Fest

DATE OF EVENT: SEPTEMBER 15, 2019 TIME: 2:00 PM TO 7:00 PM

RAIN DATE OF EVENT: MUST PROVIDE IN CASE OF RAIN, THE EVENT WILL BE HELD INDOORS, AT FIRST BAPTIST CHURCH

LOCATION AND/OR ROUTE OF EVENT: HART COMMONS, CITY PARKING LOTS, AND STATE STREET BETWEEN THE TRAFFIC LIGHT AND LA FIESTA.

DESCRIPTION OF EVENT: COMMUNITY "BLDCK PARTY" STYLE FESTIVAL WITH INFLATABLES, GAMES, AND ACTIVITIES FOR KIDS, AS WELL AS LIVE MUSIC, ACTIVITIES, ETC. FOR ADULTS. THE EVENT WILL FEATURE A CONCERT BY A PROFESSIONAL, FAMILY-FRIENDLY MUSIC GROUP. THIS IS AN OUTREACH EVENT FOR FBC.

SPECIAL NEEDS: BLOCK OFF MAIN St BETWEEN LIGHT AND LA FIESTA, BLOCK OFF PARKING LOT BY LA PRORADITA.

NAME OF ORGANIZATION OR SPONSOR: FIRST BAPTIST CHURCH

ADDRESS: 3258 N 72ND AVE, HART MI

CONTACT PERSON: DAVID MOUL

PHONE: 873-2514 FAX:

EMAIL: DAVIDJMOUL@GMAIL.COM

X *David Moul* 06/10/19

SIGNATURE OF EVENT COORDINATOR/SPONSOR DATE

IT IS YOUR RESPONSIBILITY TO SCHEDULE THE LOGISTICS MEETING WITH THE CITY DEPARTMENTS INDICATED IF YOUR APPROVED PERMIT INDICATES THAT A MEETING IS NEEDED. PLEASE NOTE THAT A 7-10 DAY ADVANCE NOTICE WILL BE NEEDED TO SCHEDULE THE MEETING.
POLICE: 873-2488, DPW: 873-3100, HYDRO: 873-5367, EMS: 873-8240

SECTIONS BELOW TO BE COMPLETED BY THE CITY

PROOF OF LIABILITY INSURANCE FOR STREET SOLICITATION: YES OR NO

LOGISTICS MEETING NEEDED: YES OR NO

DEPT. ATTENDING: DPW POLICE EMS HYDRO

PERMIT NUMBER: APPROVED BY CITY COUNCIL/CITY MANAGER

DATE OF APPROVAL/DENIAL: YES OR NO

CONDITIONS:

CITY REPRESENTATIVE'S SIGNATURE:

10.d



CITY OF HART
407 S. State St., Hart, MI 49420
Ph: 231-873-2488 Fax: 231-873-0100
SPECIAL EVENTS PERMIT



DATE OF APPLICATION: 6/21/19

NAME OF EVENT: Take it to Hart Car Show

DATE OF EVENT: July 27, 2019 TIME: FROM 6 AM TO 4 PM

DOES THIS DATE CONFLICT WITH OTHER PERMITTED ANNUAL CITY EVENTS: YES OR NO

RAIN DATE OF EVENT: MUST PROVIDE N/A

LOCATION AND/OR ROUTE OF EVENT: S. State St. from Lincoln to E. Main, East Main to Hart St. and Washington St. from Dryden to Courtland St.

DESCRIPTION OF EVENT: Cars, trucks and motorcycles will be in attendance.

SPECIAL NEEDS: Streets closed to traffic, as well as parking lot on E. Main. across from Kristi's.

NAME OF ORGANIZATION OR SPONSOR: George Sadler

ADDRESS: 211 E. Main St Hart

CONTACT PERSON: George Sadler

PHONE: 231-907-0551 FAX:

EMAIL: gpsadler@frontier.com

X GP Sadler 6-21-19
SIGNATURE OF EVENT COORDINATOR/SPONSOR DATE

IT IS YOUR RESPONSIBILITY TO SCHEDULE THE MEETING WITH THE CITY DEPARTMENTS INDICATED.
PLEASE NOTE THAT A 7 - 10 DAY ADVANCE NOTICE WILL BE NEEDED TO SCHEDULE THE LOGISTICS MEETING.

SECTIONS BELOW TO BE COMPLETED BY THE CITY

PROOF OF LIABILITY INSURANCE FOR STREET SOLICITATION: N/A

LOGISTICS MEETING NEEDED: YES OR NO

DEPT. ATTENDING: DPW POLICE EMS HYDRO

DATE OF MEETING: July 11 at 1 PM FROM TO

POLICE: 873-2488, DPW: 873-3100, HYDRO: 873-5367, EMS: 873-8240

PERMIT NUMBER: APPROVED BY CITY COUNCIL/CITY MANAGER

DATE OF APPROVAL/DENIAL: YES OR NO

CONDITIONS:

CITY REPRESENTATIVE'S SIGNATURE: