

City of Hart, Michigan
CITY COUNCIL AGENDA
February 24, 2026, 7:30 PM
407 State St. – Council Chamber
NOTICE OF PUBLIC MEETING
REGULAR COUNCIL MEETING

1. Call to Order
2. Roll Call – Burillo, Cunningham, Hodges, Mullen, Root, Thomson, Klotz
3. Pledge of Allegiance
4. Approval of Agenda
5. Public Comments – **Public comment on any matter other than a scheduled public hearing. We ask that you please limit your comments to 3 minutes.**
 - a. Correspondence, Events, Presentations
 - i. *Mike Schiller – Hart Energy Quarterly Department Update*
6. Consent Agenda:
 - a. Approval of Minutes from February 10, 2026
 - b. Bills, Claims, Payroll
 - c. Reports of Boards, Commissions, and Committees
 - d. Department Reports – Police/BioPure/Public Works/Energy/♥C&E Dvlp./Parks & Rec
7. Action Items
 - a. Resolutions
 - i. *2026-06 Joint Resolution with Hart Township Acknowledging the Expiration of the Act 425 Agreement and Transfer of the Jurisdiction*
 - ii. *2026-07 Approve Oceana County Law Enforcement Mutual Aid Agreement*
 - iii. *2026-08 Authorize Agreement with BS&A Software for Cloud Upgrade*
 - b. Mayoral Board Appointments
 - i. Tax Increment Finance Authority Recommends Appointing Justin Adams (board currently has 8 members, bylaws allow max 11 members)
 - ii. Hart Economic & Redevelopment Team Recommends Appointing Emily Sigler, Rolando Salgado, and Lisa Clark to the Board for a one year term (max 11 members)
8. Discussion Items
 - a. Pentwater-Hart Trail Funded by the Safe Routes to School Grant
 - b. Daupler System One-Year Update
9. City Manager Report
10. Communications from the Mayor and Council (Including board and committee updates)
11. Adjournment –

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CITY OF HART
407 S. STATE ST.
HART, MI 49420
REGULAR MEETING OF CITY COUNCIL - COUNCIL PROCEEDINGS
FEBRUARY 10th, 2026
MINUTES – Draft

PRESENT: Mayor Amanda Klotz, Councilors Jim Cunningham, Dean Hodges, Andrew Mullen, Betty Root, and Karen Thomson

ABSENT: Catalina Burillo

OTHERS PRESENT: City Manager – Nichole Kleiner, City Clerk/Treasurer – Karla Swihart, Hart Police Officer – Jack Hoekstra, Sharon Hallack, Christine Juska, and Truman Masters

APPROVAL OF AGENDA:

- B. Root motioned to approve the Agenda and was supported by K. Thomson
 - Ayes: 6 Nays: 0 Absent: 1

PUBLIC COMMENTS:

- Truman Masters – new owner of Paul’s Auto & Tire located on Oceana Drive. I wanted to take a minute and introduce myself and let you all know we are here for your auto needs. Eventually, we would like to expand into more mechanical needs as well.

CORRESPONDENCE, EVENTS, PRESENTATIONS:

- O’ Nealya Gronstal, Executive Director of the Lakeshore Food Club
Lakeshore Food Club, a nonprofit membership-based grocery model, was founded in 2017 to provide dignified access to fresh, healthy food. Serving local households at or below 200% of the Federal Poverty Guidelines and ALICE families.
Lakeshore Food Club is now placed directly inside schools where students can shop for their households in a safe, stigma-free environment. G2S reports 40% increase in attendance on “Food Club Days”. Currently operating at Gateway to Success Academy (G2S) and Mason County Central.
The Lakeshore Regional Food Hub is located in Hart, Michigan, a 6,600-square-foot warehouse acquired in 2025, which serves Mason, Oceana, Lake, Newaygo, and Muskegon counties.
Food Hub Operations rescues from retailers, farms, and distributors. USDA commodity food distribution (as a contracted Feeding America RDO), Michigan Agricultural Surplus Systems (MASS) produce purchasing.
Lakeshore Food Club is also excited to offer a full-service located in West Shore Community College’s Community Center in late Fall of 2026, offering fresh produce, frozen, and fresh proteins as well as dairy, grains, and culturally relevant foods.
Lakeshore Food Club thanks you for your leadership and partnership, Together we are building a stronger, more food secure lakeshore region.

CONSENT AGENDA:

- Approval of minutes from January 27th, 2026
- Bills, Claims, Payroll
- Reports of Boards, Commissions, and Committees
- Department Reports – Police/BioPure/Public Works/Energy/C&E Dvlp
 - J. Cunningham motioned to approve the Consent Agenda, and was supported by K. Thomson
 - Ayes: 6 Nays: 0 Absent: 1

ACTION ITEMS:

- Hart Hill Bike Race Special Event Permit Application – APPROVED
- Authorize Proposed Budget Amendments –

- A. Mullen motioned to approve Resolution 2026-04 and was supported by K. Thomson
 - Ayes: 6 Nays: 0 Absent: 1

DISCUSSION ITEMS:

- Council Retreat – This year, the retreat will be held at City Hall in the Community Center on March 7th. We have partnered with Double Haul Solutions as our facilitator so we can get ready for a day of fun. Doors will open at 8:30 am, and the retreat will start at 9 am.
- Direct Congressional Spending Request Update – City Manager had a call with Representative Vanderwall regarding State Street turn back from MDOT, in need of infrastructure work, as well as a resurface. The City is in need of \$2.5 million to move forward with that project. Rep. Vanderwall is going to pursue the State on the City's behalf.

CITY MANAGER'S REPORT:

Status of ongoing projects:

- Hart Plaza Streetscape Project – pre-construction meeting yesterday with Wadel Stabilization, anticipated start date April 9th – weather permitting.
- Safe Routes to School Trail – presented the school board with an easement request last night and was met with a very strong opinions against the project resulting in a unanimous vote to NOT allow the contractor permission on school property to finish by blending the grade into their property with topsoil, seed, and to replace any affected landscaping and driveway cuts when the project is finished.
- Water Tower ATT antenna project – unable to obtain signatures from GHSP on the Easement Agreement, council authorized.
- Ceres Solution Request for Proposals is due Feb 27th. The mayor, MEDC rep, and I met with two interested developers in the last week of January. Met with EGLE rep to understand the environmental expectations of the site, along with funding opportunities.
- Farabee Mechanical work at the diesel plant on emission controls is on schedule.
- Treasurer, Karla, and I met with Rod Taylor, whom we hired using Treasury grant funds to assist us in cleaning up the City's charter of accounts and to establish a more comprehensive budget.

What's New:

- A possible data incident was discovered today. IT providers are still working to find the source and extent of the threat. Passwords for all users have been reset.
- BS&A Software, which is what the City utilizes for payroll, accounts payable, timesheets, general ledger/budgeting, asset management, cash receipting, and utility billing, is requiring users to switch to the cloud. I signed up with an extended timeline to help spread the cost over three fiscal years.
FY25-26 \$5,000 FY 26-27 \$34,000 FY27-28 \$25,580 = \$64,580
- Huge thanks to Lindsay Brown for coordinating a successful Winterfest and Winter Golf Outing.
- Follow-up to Andrew's request to assist the cemetery – DPW has an F250 Ford 4WD reg cab, long box that could be donated.

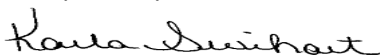
COMMUNICATIONS FROM THE MAYOR AND COUNCIL:

- A. Mullen – HEART board meets tomorrow, Wednesday, Feb 11th at 2 pm. Following the HEART meeting will be the Heritage preservation group meeting.

ADJOURN:

- There being no further business to come before the Council, Mayor Klotz adjourned the meeting at 8:36 pm. The next regularly scheduled meeting will be on February 24th, 2026, at 7:30 pm.

Respectfully Submitted



Karla Swihart, City Clerk

Payables Date 02.25.2026	Description	Total	General +	DPW	Energy	BPTF	Water
Absopure	Water - Energy	\$ 30.80			\$ 30.80		
All Access Care	MCOLES Physical - PD	\$ 260.00	\$ 260.00				
Blue Cross Blue Shield of Michigan	Retirees Medical Insurance	\$ 3,709.98	\$ 2,061.10		\$ 1,648.88		
Charter	Internet - Energy	\$ 80.00			\$ 80.00		
Charter	Fax - PD	\$ 36.49	\$ 36.49				
Charter	Internet - Hart Commons	\$ 139.34	\$ 139.34				
Consumers Energy	Utilities	\$ 483.11			\$ 483.11		
Dacott Energy Services	Power Purchase Report	\$ 650.00			\$ 650.00		
Dave's Party Store	Fuel - DPW	\$ 3,976.18		\$ 3,976.18			
DTE Energy	Utility Bills	\$ 4,813.31	\$ 1,256.30	\$ 1,056.17	\$ 866.96	\$ 1,478.20	\$ 155.68
Environmental Resource Associates	Lab Supplies	\$ 1,317.81				\$ 1,317.81	
Farabee Mechanical	Diesel Plant Contract 2nd Payment	\$ 75,000.00			\$ 75,000.00		
FirstNet	Department Hotspots	\$ 306.18	\$ 43.74	\$ 43.74	\$ 174.96	\$ 43.74	
Fischer LP Gas	Propane	\$ 672.92			\$ 672.92		
Frontier	DAM Auto Dialer	\$ 148.33			\$ 148.33		
Frontier	JGP - Fiber	\$ 99.99	\$ 99.99				
Gracon Services	HP ProBook/Supplies	\$ 1,682.56	\$ 1,682.56				
Gracon Services	LAN Extra Care Hours	\$ 1,760.00	\$ 586.68	\$ 293.33	\$ 293.33	\$ 293.33	\$ 293.33
Gracon Services	Sophos 12 Mth Renewal	\$ 2,638.56	\$ 879.52	\$ 439.76	\$ 439.76	\$ 439.76	\$ 439.76
Gracon Services	Aruba Instant Bluetooth WIFI	\$ 492.52	\$ 164.18	\$ 82.09	\$ 82.09	\$ 82.08	\$ 82.08
Great Lakes Cleaning Services	Jan 2026 Cleaning Services - CH/CC	\$ 1,350.00	\$ 1,350.00				
Great Lakes Energy	Utilities	\$ 158.95				\$ 158.95	
GRP Engineering, Inc/Verdantas	GIS Mapping Implementation	\$ 4,100.00			\$ 4,100.00		
Hach Company	Chemicals	\$ 643.65				\$ 643.65	
Hart Cemetery Commission	2025 Summer/Winter Tax Disp 14/Batch 16	\$ 27.77	\$ 27.77				
Keystone Cooperative	Fuel - Credit on Acct Still	\$ 759.58				\$ 759.58	
KS State Bank	Loader Payment	\$ 7,124.13		\$ 7,124.13			
Kushner & Company	COBRA Admin Services	\$ 90.00	\$ 45.00		\$ 15.00	\$ 15.00	\$ 15.00
Larson's ACE Hardware	Parts/Supplies/Uniforms	\$ 1,602.02	\$ 275.24	\$ 533.90	\$ 294.33	\$ 498.55	
Lighthouse Car Care	Repairs/ Maintenance	\$ 70.00		\$ 70.00			
Ludington Daily News	ECD Director Position AD	\$ 55.51	\$ 55.51				
Michigan Municipal League	Workmans Comp Policy Payment Installment 4	\$ 3,916.00	\$ 979.00		\$ 979.00	\$ 979.00	\$ 979.00
Michigan Municipal Treasurers Association	2026 Conference- K. Swihart	\$ 379.00	\$ 379.00				
MPPA	Feb 2026 Summary	\$ 109,393.63			\$ 109,393.63		
MPPA	Purchased Power 2/10	\$ 59,720.37			\$ 59,720.37		
Napa Auto Parts	Parts/Supplies	\$ 545.75		\$ 177.55	\$ 44.98	\$ 323.22	
Northern Clinical & Diagnostic	Psychological Testing - PD	\$ 750.00	\$ 750.00				
Office Machines Co	Copier Lease Payment - PD	\$ 48.60	\$ 48.60				
Points West Land Surveying, LLC	Land Survey Industrial Park	\$ 1,200.00	\$ 1,200.00				
Power Line Supply	Parts/Supplies	\$ 231.00			\$ 231.00		
Power Line Supply	Uniforms	\$ 178.00			\$ 178.00		
Power Line Supply	Uniforms	\$ 328.00			\$ 328.00		
Power Line Supply	Uniforms	\$ 270.00			\$ 270.00		
Power Line Supply	Uniforms	\$ 80.00			\$ 80.00		
Power Line Supply	Uniforms	\$ 152.00			\$ 152.00		
Power Line Supply	Uniforms	\$ 308.00			\$ 308.00		
Power Line Supply	Uniforms	\$ 292.00			\$ 292.00		
Power Line Supply	Uniforms	\$ 260.00			\$ 260.00		
Power Line Supply	Uniforms	\$ 148.00			\$ 148.00		
Power Line Supply	Uniforms	\$ 110.00			\$ 110.00		
Power Line Supply	Uniforms	\$ 475.00			\$ 475.00		
Power Line Supply	Parts/Supplies	\$ 819.80			\$ 819.80		
Prein & Newhof	2200777 Drinking Water Asset Mgmt	\$ 630.00					\$ 630.00
Prein & Newhof	2200777 Drinking Water Asset Mgmt	\$ 4,432.67					\$ 4,432.67
Prein & Newhof	2221057 SRF Wastewater Improvements	\$ 688.25				\$ 688.25	
Prein & Newhof	2221059 BioPure Facility Construction	\$ 12,816.90				\$ 12,816.90	
Prein & Newhof	2221070 Dryden & Wood St Reconstruction	\$ 2,548.25		\$ 2,548.25			
Prein & Newhof	2250311 DAM Monitoring	\$ 3,692.75			\$ 3,692.75		
Prein & Newhof	2250992 State St Reconstruction	\$ 1,932.38		\$ 1,932.38			
Rivers ACE Hardware	Parts/Supplies	\$ 315.70				\$ 315.70	
Schweitzer Engineering Laboratories	Cellular Router - Diesel Plant	\$ 1,016.98			\$ 1,016.98		
Trace Analytical Labs	Water Testing	\$ 61.74				\$ 61.74	
UIS Scada	Troubleshooting Old Tower FIU	\$ 2,396.64					\$ 2,396.64
V & V Assessing, LLC	Assessing Services	\$ 722.50	\$ 722.50				
Verizon	Office Phones	\$ 373.08	\$ 284.79	\$ 29.43	\$ 29.43	\$ 29.43	
Verizon	Department Phones	\$ 501.54	\$ 82.24	\$ 161.34	\$ 175.73	\$ 82.23	
Vital Records Control/Vital Shred	Shredding/Recycling Services	\$ 121.65	\$ 121.65				
Wells Fargo Vendor/RICOH	Copier Lease Payment - CH	\$ 143.20	\$ 143.20				
West Michigan Carpet Cetner	Flooring - CM Office	\$ 2,235.18	\$ 2,235.18				
West Michigan Drain Solutions	Clear Sewer Main on Hart St	\$ 475.00				\$ 475.00	
	Sub-total	\$ 328,989.25	\$ 15,909.58	\$ 18,468.25	\$ 263,685.14	\$ 21,502.12	\$ 9,424.16
HAND CHECKS/ACH/EFT							
	Sub-Total Regular Bills/Hand Checks	\$ 328,989.25	\$ 15,909.58	\$ 18,468.25	\$ 263,685.14	\$ 21,502.12	\$ 9,424.16
	Gross Payroll	\$ 79,688.51					
	Gross Payroll						
	Gross Payroll						
	Sub-Total	\$ 79,688.51					
	GRAND TOTAL	\$ 408,677.76	\$ 15,909.58	\$ 18,468.25	\$ 263,685.14	\$ 21,502.12	\$ 9,424.16

RESOLUTION 2026-06

City Council

City of Hart, Michigan

Oceana County

**JOINT RESOLUTION OF THE CITY OF HART
AND HART TOWNSHIP**

**A RESOLUTION ACKNOWLEDGING THE EXPIRATION OF THE ACT 425
AGREEMENT AND CONFIRMING TRANSFER OF JURISDICTION**

WHEREAS, the City of Hart and Hart Township entered into an Agreement for Conditional Transfer of Property pursuant to Public Act 425 of 1984, dated March 15, 1996 (the "Act 425 Agreement"); and

WHEREAS, the Act 425 Agreement expired by its terms on December 31, 2025; and

WHEREAS, pursuant to the Act 425 Agreement and Public Act 425 of 1984, upon expiration of the Agreement, the transferred area becomes subject to the sole and complete jurisdiction of the City of Hart; and

WHEREAS, the transferred area consists of the parcels identified by parcel number, owner, address, and legal description in **Exhibit A**, attached hereto and incorporated by reference;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hart and the Township Board of Hart Township as follows:

1. The expiration of the Act 425 Agreement dated March 15, 1996 is hereby acknowledged.
2. Effective March 15, 2026, the parcels identified in Exhibit A are confirmed to be within the sole corporate limits and jurisdiction of the City of Hart for all municipal purposes, including zoning, taxation, special assessments, and the provision of municipal services.
3. As of the effective date, Hart Township relinquishes all governmental jurisdiction over the transferred parcels, except as otherwise provided by law.
4. The City of Hart shall assume full assessing and taxing authority over the transferred parcels as of March 15, 2026.
5. The City and Township Clerks are directed to record this Joint Resolution with the Oceana County Register of Deeds and provide copies to the Oceana County Equalization Department, Assessor, Treasurer, Road Commission, utility providers, and other appropriate agencies.
6. Exhibit A is adopted as part of this Resolution.

BE IT FURTHER RESOLVED that this Joint Resolution shall take effect upon adoption by both governing bodies.

Moved by _____, supported by _____, and thereafter adopted by the **Hart City Council** at a regular meeting held on _____, 2026

Ayes: _____ Nays: _____ Absent: _____

Karla Swihart, City Clerk

Nichole Kleiner, City Manager

Moved by _____, supported by _____, and thereafter adopted by the **Hart Township Board** at a regular meeting held on _____, 2026

Ayes: _____ Nays: _____ Absent: _____

Steve Freed, Hart Township Clerk

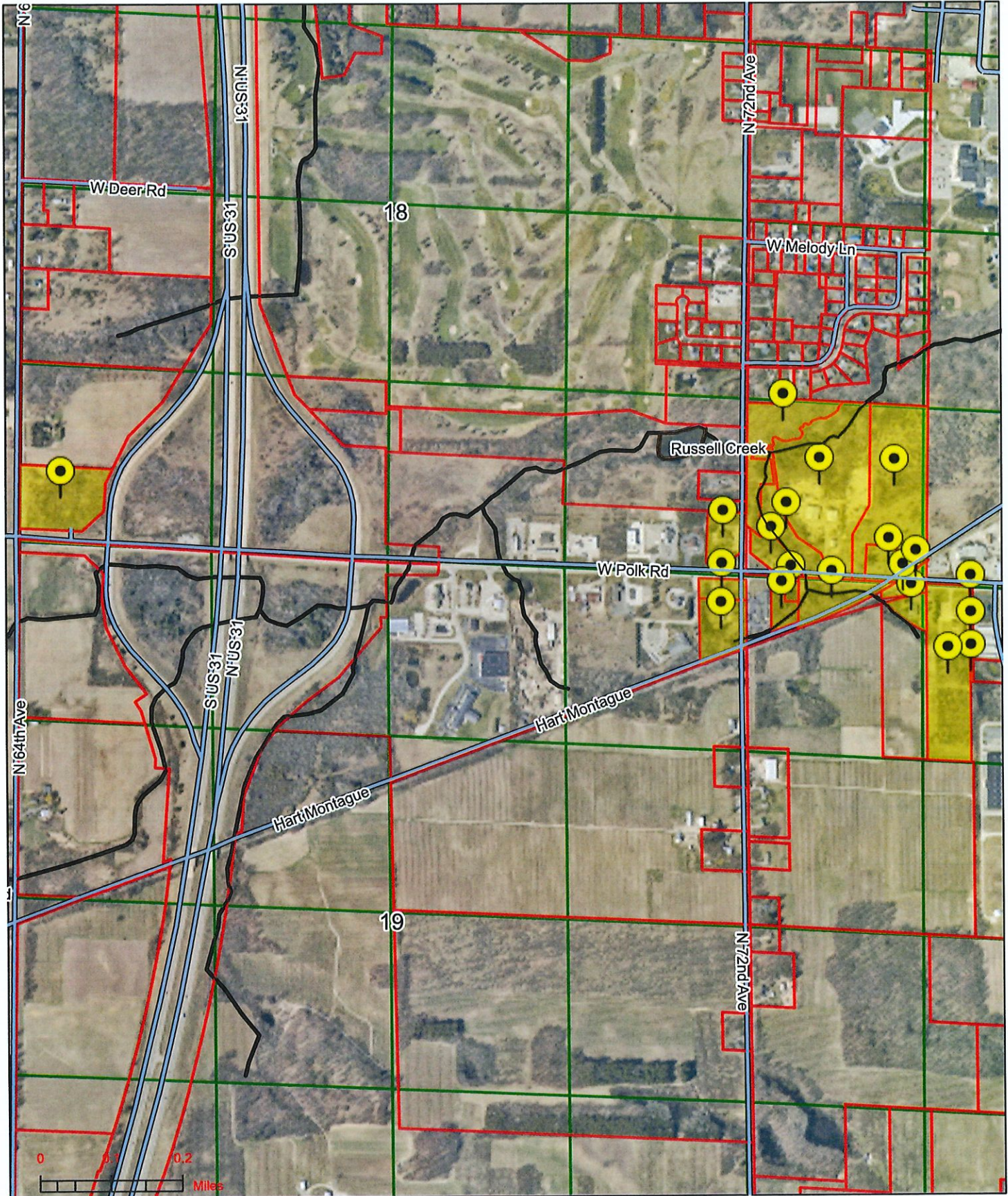
Jay Ghan, Township Supervisor

EXHIBIT A

Owner's Name	Parcel Number	2026 March BOR S.E.V.	Class	Zone	Property Address	PRE %	Tran%
CITY OF HART	64-007-017-300-07	0	402	COMMER	2527 N 72ND AVENUE WELL	0.000	0.00
GAFNEY FORREST G & WISNESKI J	64-007-017-300-08	112,300	401	COMMER	3964 W POLK ROAD	100.000	0.00
GRICE'S HOME TOWN PROPERTIES,	64-007-017-300-10	159,800	202	COMMER	3850 W POLK ROAD	0.000	0.00
CITY OF HART	64-007-017-300-26	0	402	RESIDE	N 72ND AVENUE VAC	0.000	0.00
HALLACK CONTRACTING INC	64-007-017-300-27	184,600	201	COMMER	3856 W POLK ROAD	0.000	0.00
STEVENS WELLINGTON III	64-007-017-300-28	45,500	202	COMMER	3856 W POLK ROAD	0.000	0.00
TOYBOX STORAGE SUITES LLC	64-007-018-300-17	0	001	COMMER	2440 N 64TH AVENUE	0.000	0.00
TOYBOX STORAGE SUITES LLC	64-007-018-300-18	54,000	202	COMMER	2440 N 64TH AVENUE	0.000	0.00
FIELDS BRENT R	64-007-018-301-01	56,300	201	COMMER	2440 N 64TH AVENUE 1A	0.000	100.00
FIELDS BRENT R	64-007-018-301-02	56,300	201	COMMER	2440 N 64TH AVENUE 2A	0.000	100.00
SOUTH HAVEN VENTURES LLC	64-007-018-301-03	56,300	201	COMMER	2440 N 64TH AVENUE 3A	0.000	100.00
TOYBOX STORAGE SUITES LLC	64-007-018-301-04	56,300	201	COMMER	2440 N 64TH AVENUE 4A	0.000	0.00
TOYBOX STORAGE SUITES LLC	64-007-018-301-05	56,300	201	COMMER	2440 N 64TH AVENUE 5A	0.000	0.00
TOYBOX STORAGE SUITES LLC	64-007-018-301-06	56,300	201	COMMER	2440 N 64TH AVENUE 6A	0.000	0.00
TOYBOX STORAGE SUITES LLC	64-007-018-301-07	56,300	201	COMMER	2440 N 64TH AVENUE 7A	0.000	0.00
MASON COUNTY HOSPITAL ASSN	64-007-018-400-03	0	001	COMMER	2453 N 72ND AVENUE	0.000	0.00
CARLSON MICHAEL VERN	64-007-019-100-09	38,300	102	COMMER	N 64TH AVENUE	100.000	0.00
LY VICKY	64-007-019-200-08	194,700	401	COMMER	4043 W POLK ROAD	62.000	0.00
BARZ INVESTMENTS LLC	64-007-019-200-09	79,600	401	COMMER	2377 N 72ND AVENUE	0.000	0.00
MICHIGAN DEPT OF TRANSPORTATIO	64-007-020-100-02	0	202	RESIDE	W POLK ROAD	0.000	0.00
N MICH DIST OF WESLEYAN CHURCH	64-007-020-100-12	0	201	RESIDE	3757 W POLK ROAD	0.000	0.00
RENNHACK DAVID I & JOANN I	64-007-020-100-18	1,600	202	COMMER	N 72ND AVENUE	0.000	0.00
CITY OF HART	64-007-020-100-19	0	402	COMMER	N YOUNG ROAD	0.000	0.00
SILVER LAKE MINI STORAGE LLC	64-007-020-100-21	300	202	COMMER	W POLK ROAD	0.000	0.00
HOUSTON DUSTIN & KACI	64-007-020-100-29	2,300	402	AG-RES	3935 W POLK ROAD VAC	0.000	0.00
HOUSTON DUSTIN & KACI	64-007-500-001-00	73,700	401	COMMER	3935 W POLK ROAD	100.000	0.00
3919 WEST POLK RD LLC	64-007-500-002-00	59,500	401	COMMER	3919 W POLK ROAD	0.000	0.00

Totals for all Parcels: Count= 27, S.E.V.= 1,400,300, Taxable= 1,104,976

HART FEB 3 2026 MAP 2



RESOLUTION 2026-07
City Council
City of Hart, Michigan
Oceana County

APPROVE OCEANA COUNTY LAW ENFORCEMENT MUTUAL AID AGREEMENT

WHEREAS, the Oceana County Sheriff’s Office and the cities and villages of Hart, Hesperia, New Era, Pentwater, Rothbury, Walkerville, and Shelby have developed an Oceana County Law Enforcement Mutual Aid Agreement pursuant to Act 236 of 1967 (MCL 123.811 et seq.) and Act 170 of 1964 (MCL 691.1401 et seq.); and

WHEREAS, the Agreement provides a framework for participating law enforcement agencies to render supplemental police protection to one another during a declared special police need that exceeds the resources of a single agency; and

WHEREAS, Section 14 of the Agreement requires approval by resolution of each participating governing body;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hart hereby approves participation in the Oceana County Law Enforcement Mutual Aid Agreement.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute the Agreement and provide a certified copy of this Resolution as required.

Moved by _____, supported by _____, and thereafter adopted by the Hart City Council at a regular meeting held on _____, 2026

Ayes: _____ Nays: _____ Absent: _____

Karla Swihart, City Clerk

OCEANA COUNTY LAW ENFORCEMENT MUTUAL AID AGREEMENT

Section 1 - Parties & Authority:

- A. This Agreement is made and entered into by and between the Oceana County Sheriff's Office and the cities/villages of Hart, Hesperia, New Era, Pentwater, Rothbury, Walkerville, and Shelby, hereinafter referred to as "parties." The parties are authorized to enter into this agreement by virtue of the provision of Act 236 of the Michigan Public Acts of 1967 as amended, being MCLA 123.811 et seq. MSA 5.3323 et seq.
- B. It is mutually understood and agreed that each of the parties and their officers, agents, and employees, in carrying out this Agreement, are engaged in a governmental function as provided for in Act 170 of the Public Acts of 1964, as amended, being MCLA 691.1401 et seq., are acting pursuant to these statutes, and are thus entitled to all immunities under Michigan Law.

Section 2 - Purpose of the Agreement:

- A. The parties to this Agreement are geographically located in proximity to each other in the County of Oceana. The parties recognize the mutual advantage and benefit of rendering to each other supplemental police protection in the event of a special police need of the magnitude that has developed, appears to be developing, or is anticipated where the special need is beyond the control of a single police department and, therefore, requires the assistance of one or more of the other parties.

Section 3 - Definitions:

- A. "*Senior Officer*" shall mean the highest ranking on-duty police officer in the requesting Jurisdiction who has the authority and the responsibility for directing the police department at the time of a special police need and with the actual authority to approve a request or response pursuant to this Agreement.
- B. "*Special Police Need*" shall mean the circumstance or a combination of circumstances requiring immediate action which requires resources beyond that possessed by the requesting agency at the time.
- C. "*Requesting Agency*" shall mean the police agency having primary jurisdiction over a geographical area in which a special police need exists and who requests aid pursuant to this Agreement.
- D. "*Responding Agency*" shall mean the police agency that sends personnel and/or equipment to a requesting agency pursuant to this Agreement.

Section 4 - Determination & Declaration of a Special Police Need:

- A. The senior officer of the requesting agency shall be responsible for determining and declaring that a special police need exists within that jurisdiction.
- B. Requests for mutual aid under this agreement may be initiated only when the apparent need exceeds the readily available resources of the requesting agency.

Section 5 - Request for Assistance:

Upon determining and declaring that a special police need exists, the senior officer of the requesting agency shall make a request for aid to the senior officer of the participating agencies that possess the apparent resources to respond.

Section 6 - Response to Request:

- A. The senior officer of the responding agency must evaluate each request and determine whether assistance may be provided.
- B. If the request is granted, the nature and extent of the response shall be determined by the senior officer of the responding agency in his/her sole discretion. In that event, the responding agency shall immediately inform the requesting agency of the nature and extent of the response and shall immediately make available such personnel and equipment as is available to meet the needs of the special police need.
- C. The senior officer of the responding agency, in his/her sole discretion, may decline, with or without reason, the request for aid. In that event, it is the responsibility of the declining agency to immediately notify the requesting agency that the request for assistance has been refused.
- D. No party to this Agreement shall be liable for declining to respond to a request for assistance.

Section 7 - Direction at Scene of Emergency:

The senior officer in charge of operations at the scene of a special police need shall be the commanding officer for the requesting agency. All personnel and equipment of a responding agency shall be under the control and direction of the commanding officer for the requesting agency upon arriving at the scene of the emergency.

All directions for the use of responding personnel and equipment shall be made through the highest ranking officer of the responding unit whenever possible. No officer of any responding agency shall be held liable for declining to act in the event that an order or course of action is given which is or may be considered to be improper and/or contrary to agency policy.

Section 8 - News/Press Releases

The requesting agency shall be the sole agency providing the news or media with news and/or press releases regarding the requested event/investigation. No responding agency, or any of its delegates, shall release any pertinent information which shall hinder any event or investigation for the requesting agency.

Section 9 - Withdrawal of Personnel & Equipment:

The personnel and equipment of a responding agency may be withdrawn at any time, with or without reason, at the discretion of the senior officer of a responding agency. The senior officer of the requesting agency shall be notified of the withdrawal whenever possible. A responding agency shall not be liable to a requesting agency for leaving the scene of a special police need.

Section 10 - Insurance & Liability:

- A. Insurance: Each requesting and assisting party operating under this Agreement shall bear the risk of its own actions as it would with normal, day-to-day operations and determine for itself what kinds and amounts of insurance it should carry.
- B. Liability: Requesting agencies shall not be responsible for the liability or the defense of the employees, volunteers, agents, and subcontractors of the assisting parties.

VILLAGE OF PENTWATER:

Laude Hartrum Dated
Chief of Police

Village Clerk Dated

Village President Dated

VILLAGE OF WALKERVILLE:

Brian Hintz 01-04-25

Brian Hintz Dated
Chief of Police

Valerie Givens 12/18/25

Valerie Givens Dated
Village Clerk

Mark Mott 12-18-25

Mark Mott Dated
Village President

VILLAGE OF NEW ERA:

Tim Priese 12-11-25

Tim Priese Dated
Chief of Police

Natalie E. King 12/11/2025

Natalie E. King Dated
Village Clerk

Roger Dossard 12-11-25

Roger Dossard Dated
Village President

VILLAGE OF SHELBY:

Dean Roesler Dated
Chief of Police

Village Clerk Dated

Village President Dated

COUNTY OF OCEANA:

Craig Mast, Sheriff Dated

Oceana County Clerk Dated

County Board Chairperson Dated

CITY OF HART:

Juan Salazar Dated
Chief of Police

City Clerk Dated

City Mayor Dated

RESOLUTION 2026-07
City Council
City of Hart, Michigan
Oceana County

AUTHORIZE AGREEMENT WITH BS&A SOFTWARE FOR CLOUD UPGRADE

WHEREAS, BS&A Software submitted a proposal dated February 4, 2026 for conversion of the City's existing .NET desktop modules to BS&A Cloud applications; and

WHEREAS, the total project cost is \$64,580.00, consisting of \$25,580.00 in annual module fees and \$39,000.00 in one-time implementation services; and

WHEREAS, the City Council finds it necessary to migrate to cloud-based software prior to obsolescence of desktop versions;

NOW, THEREFORE, BE IT RESOLVED, that the City Council:

1. Authorizes the City Manager to execute the BS&A Cloud Upgrade Agreement.
2. Approves the following revised payment schedule:
 - o \$5,000 upon contract execution
 - o \$34,000 invoiced July 1, 2026
 - o \$25,580 invoiced July 1, 2027

Total authorized cost: \$64,580.00.

3. Authorizes the Treasurer to disburse funds in accordance with the approved schedule.

Moved by _____, supported by _____, and thereafter adopted by the Hart City Council at a regular meeting held on _____, 2026

Ayes: _____ Nays: _____ Absent: _____

Karla Swihart, City Clerk

**Proposal for:
City of Hart, Oceana County, MI
February 04, 2026
Quoted by: Dominic Schneider**

Software and Services for BS&A Cloud Upgrade



Thank you for the opportunity to quote our software and services.

At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

Cost Summary

Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count. Module fees are charged annually and include unlimited support.

Upgrade - Cloud Modules

Financial Management

GL-General Ledger	\$1,805.00
AP-Account Payable	\$1,475.00
CR-Cash Receipting	\$1,590.00
AR-Account Receivables	\$1,405.00
Total	\$6,275.00

Personnel Management

PR-Payroll	\$2,460.00
HR-Human Resources	\$1,740.00
TS-Timesheets	\$1,115.00
Total	\$5,315.00

Community Development

BD-Building Department	\$2,905.00
Total	\$2,905.00

Property

ASG-Assessing	\$3,345.00
TX-Tax	\$2,630.00
Total	\$5,975.00

BS&A Online

Fees for BS&A Online subscription services will be charged at the next renewal period.

CD-Building		\$1,300.00
	Total	\$1,300.00

Utility Billing

UB Utility Billing		\$3,810.00
	Total	\$3,810.00

Subtotal	\$25,580.00
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Upgrade Implementation

Services include:

- Management of your upgrade by our dedicated upgrade team for a smooth shift from .NET to BS&A Cloud.
- Assigned Project Coordinator works with you to create a project schedule aligned with your processes and needs.
- How-to guides and select reference videos provided for your users to become familiar with relevant Cloud processes prior to your go-live.
- Preliminary conversion and validation performed by the Upgrade Team, validating data, balances, configurations, and related settings prior to your live upgrade.
- Final data extraction, upgrade and validation for your BS&A Cloud go-live.
- Module-specific data validation performed by domain experts in the dedicated Upgrade Team.
- Testing and implementation of existing customizations prior to go-live, preserving functionality and ensuring critical components are converted.
- Migration of key custom reports, enabling continuity in reporting for your municipality from .NET to Cloud.
- Automated configuration of users and security roles based on your prior setup in the .NET applications.
- Conversion of approval workflows based on role-specific security, maintaining established processes.
- Training for all primary users on global functions of BS&A Cloud, such as navigation, searching, and reporting.
- Module-specific training for users of your municipality in their primary daily activities in BS&A Cloud.
- As applicable, configuration of existing hardware (barcode scanners, etc) for seamless integration with BS&A Cloud.
- As needed, transition from .NET Online Payments to cloud architecture configuration for uninterrupted payment processing.
- Prioritized support by the dedicated Upgrade Team for two weeks following your go-live, leveraging BS&A's best in class support system for case visibility and seamless transition to BS&A Customer Support following the hypercare period.

\$39,000.00

Cost Totals

Upgrade Modules – <i>Annual Fee</i>	Subtotal	\$25,580.00
Upgrade Implementation	Subtotal	\$39,000.00

Total Proposed **\$64,580.00**

Travel not expected for Upgrades. Any necessary travel to be billed at a per trip and/or per day cost.

BS&A Online

Connection Requirements

BS&A Cloud modules require a high-speed internet connection (cable modem or DSL).

Payment Schedule

1 st Payment:	\$19,500 to be invoiced upon execution of this agreement.
2 nd Payment:	\$24,280 to be invoiced upon the subscription start date for upgrade modules.
3 rd Payment:	\$19,500 to be invoiced upon completion of upgrade implementation.
4 th Payment:	\$1,300 to be invoiced upon next renewal of subscription-based BS&A Online features



City of Hart
 407 S. State St.
 Hart, MI 49420

**BOARDS – COMMITTEES - COMMISSIONS
 APPLICATION FOR APPOINTMENT - REAPPOINTMENT TO
 SERVE ON CITY ADVISORY BOARDS – COMMITTEES - COMMISSIONS**

- | | |
|--|--|
| <input type="checkbox"/> Power Board | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Water/BioPure Board | <input type="checkbox"/> City Council |
| <input type="checkbox"/> Hart Lake Improvement Board | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Housing Board of Review | <input type="checkbox"/> Neglected Properties Board |
| <input type="checkbox"/> Park Committee | <input checked="" type="checkbox"/> TIFA (Tax Increment Finance Authority) |
| <input type="checkbox"/> Other _____ | <input type="checkbox"/> Hart Economic & Redevelopment Team H.E.A.R.T. |

PLEASE CHECK OFF THE BOARDS/COMMITTEES/COMMISSIONS YOU ARE INTERESTED IN SERVING ON.

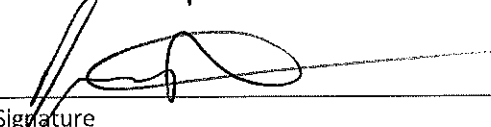
Name: Justin Adams Home Phone: _____
 Home Address: 1298 Oceana Dr Hart, MI
 Employer Address: 5185 N Oceana Dr Hart MI
 Work Phone: _____ Cell Phone: 231-742-0874
 Email Address: Justinadams742@gmail.com

What special experience, education or interest do you have for serving on each of the board(s), committees(s), commissions(s) you selected?

I am a 5th generation farmer and life long resident of Hart. I previously served on the HEART Board and on city council. I currently am the assistant farm manager for the MSU West Central Research farm that also serves as a community event space.

What other board(s), committee(s), and commission do you currently serve on or have served on in the past?

National Asparagus Festival, Oceana County Farm Bureau
 HART City Council (past) HEART BOARD (past)

 Date: 2/11/26

Please return completed application to:

City of Hart
 Nichole Kleiner, City Manager
 407 S. State St.
 Hart, Michigan 49420
 Fax: 231-873-0100

City use only:
 Date of Approval:



City of Hart
407 S. State St.
Hart, MI 49420

**BOARDS – COMMITTEES - COMMISSIONS
APPLICATION FOR APPOINTMENT - REAPPOINTMENT TO
SERVE ON CITY ADVISORY BOARDS – COMMITTEES - COMMISSIONS**

- | | |
|--|---|
| <input type="checkbox"/> Power Board | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Water/BioPure Board | <input type="checkbox"/> City Council |
| <input type="checkbox"/> Hart Lake Improvement Board | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Housing Board of Review | <input type="checkbox"/> Neglected Properties Board |
| <input type="checkbox"/> Park Committee | <input type="checkbox"/> TIFA |
| <input type="checkbox"/> Other _____ | <input checked="" type="checkbox"/> Hart Economic & Redevelopment Team H.E.A.R.T. |

PLEASE CHECK OFF THE BOARDS/COMMITTEES/COMMISSIONS YOU ARE INTERESTED IN SERVING ON.

Name: Emily Sigler & Rolando Salgado Home Phone: 517-881-7716

Home Address: 116 S Hart St, Hart, MI 49420

Employer Address: 116 S Hart St, Hart, MI 49420

Work Phone: 517-881-7716 Cell Phone: 517-881-7716

Email Address: justus.mediateam@gmail.com

What special experience, education or interest do you have for serving on each of the board(s), committees(s), commissions(s) you selected?

We bring experience working with local businesses, nonprofits, and community organizations through our work in media and marketing.
This has given us a strong understanding of how communication, public engagement, and collaboration impact community participation and trust.
We're motivated to serve in a practical way that helps strengthen connections between the City of Hart and its residents while supporting thoughtful, community-focused decision making.

What other board(s), committee(s), and commission do you currently serve on or have served on in the past?

None, but we have attended city council and city events numerous times.

Rolando Salgado Emily Sigler Date: 1-15-26
Signature

Please return completed application to:

City of Hart
Rob Splane, City Manager
407 S. State St.
Hart, Michigan 49420
Fax: 231-873-0100

City use only:
Date of Approval: _____



City of Hart
407 S. State St.
Hart, MI 49420

BOARDS – COMMITTEES - COMMISSIONS
APPLICATION FOR APPOINTMENT - REAPPOINTMENT TO
SERVE ON CITY ADVISORY BOARDS – COMMITTEES - COMMISSIONS

- | | | |
|---|---|------------------------|
| <input type="checkbox"/> Power Board | <input checked="" type="checkbox"/> Planning Commission | <i>anywhere needed</i> |
| <input type="checkbox"/> Water/BioPure Board | <input type="checkbox"/> City Council | |
| <input checked="" type="checkbox"/> Hart Lake Improvement Board | <input type="checkbox"/> Zoning Board of Appeals | |
| <input type="checkbox"/> Housing Board of Review | <input type="checkbox"/> Neglected Properties Board | |
| <input checked="" type="checkbox"/> Park Committee | <input type="checkbox"/> TIFA | |
| <input type="checkbox"/> Other _____ | <input checked="" type="checkbox"/> Hart Economic & Redevelopment Team H.E.A.R.T. | |

PLEASE CHECK OFF THE BOARDS/COMMITTEES/COMMISSIONS YOU ARE INTERESTED IN SERVING ON.

Name: Lisa Clark Home Phone: _____
 Home Address: 130 Hilltop Drive
 Employer Address: Retired
 Work Phone: _____ Cell Phone: 231-578-9963
 Email Address: lisaclark0416@gmail.com

What special experience, education or interest do you have for serving on each of the board(s), committees(s), commissions(s) you selected?

I am retired from the County of Muskegon serving as the liaison to the County Board of Commissioners. While I may not have been a "member" of specific Boards/Committees I attended many either w/ Commissioners or in their place or acting as Board Secretary

What other board(s), committee(s), and commission do you currently serve on or have served on in the past?
Prior recording secretary on CMH Board, Building Authority, Variety of Land Bank, Senior Activities Committee & Solid Waste Planning Committees.

Lisa Clark Date: 9-12-25
Signature

Please return completed application to:

City of Hart
Rob Splane, City Manager
407 S. State St.
Hart, Michigan 49420
Fax: 231-873-0100

City use only:
Date of Approval: _____

MEMORANDUM

To: Hart City Council

From: Nichole Kleiner, City Manager

Date: February 24, 2026

Re: Pentwater-Hart Trail – Safe Routes to School Timeline, School District Participation, and Easement Denial

Executive Summary

Since 2018, the City of Hart has worked in coordination with Friends of the Pentwater-Hart Trail, Hart Public Schools, Hart Township, MDOT, and other stakeholders to advance the Safe Routes to School portion of the Pentwater-Hart Trail.

The record reflects:

- Direct engagement with Superintendent Platt beginning in 2018
- Multiple public hearings and City resolutions supporting the project
- A written letter of support from Superintendent Platt (2/22/21)
- A signed Post Test Evaluation Commitment by Superintendent Platt
- MDOT approval and conditional grant commitment in 2021
- Route revisions made in response to a 2023 MDOT cemetery adjacency issue

The City materially relied on the School District's written support and signed commitments when pursuing grant funding, accepting fiduciary responsibility, dedicating staff resources, and advancing engineering.

On February 9, 2026, the Hart School Board denied a temporary grading easement necessary to properly construct the Safe Routes to School segment where it interfaces with school property. While this denial does not stop the Pentwater-Hart Trail project, it adds cost, increases construction complexity, delays implementation, and requires design modifications that reduce optimal safety conditions for children and pedestrians while leaving school property in disrepair.

Background and School District Participation

2016–2018: Project Initiation

05/13/16 – Volunteer effort to establish the Pentwater-Hart Trail begins.

06/29/18 – \$1.4M State appropriation secured to support paved shoulders and provide local match for Safe Routes to School and Transportation Alternatives Program grants.

08/1/18 – Friends of the Pentwater-Hart Trail communicated that Safe Routes to School participation would proceed only if Superintendent Platt was comfortable and the program was workable for the district.

09/13/18 – Superintendent Platt met with Friends of the Pentwater-Hart Trail and Michigan Fitness to review program requirements.

09/19/18 – Public hearing held on the proposed Pentwater-Hart Trail route, including the Safe Routes to School component.

2019: Formal Planning and District Oversight

Safe Routes to School planning tasks were completed, including walking audits, parent surveys, and public meetings.

08/8/19 – Superintendent Platt directed that all Safe Routes to School communications go through him.

10/29/19 – Superintendent Platt removed designated staff from committee meetings, stating, “This project just does not fit well into my expectations of how I want them to spend their time.” He indicated he would personally represent the district.

12/16/19 – Regarding a revision that moved the route from Peach St to Plum St, Superintendent Platt wrote: “This makes sense to me.”

11/26/19 – City of Hart adopted Resolution 2019-77 supporting the Pentwater-Hart Trail and related grant applications.

2020–2021: Written Support and Funding Approval

01/5/21 – Public Safe Routes to School Community Action Planning Meeting held.

01/26/21 – Public hearing conducted on the Safe Routes to School grant application.

02/22/21 – Superintendent Platt provided written support stating:
“Hart Public Schools is in support of the school’s Safe Routes to School grant application.”

02/22/21 – Superintendent Platt signed the Post Test Evaluation Commitment on behalf of Hart Public Schools.

02/24/21 – As the Act 51 agency, the City serves as fiduciary for the SRTS grant, including non-infrastructure programming for Spitler & Hart Middle School. This \$8,523 component will fund pedestrian education, crossing guard supplies, a Walking School Bus program, and related outreach, coordinated and contracted through the Michigan Fitness Foundation. 07/14/21 – MDOT approved Safe Routes to School funding and issued conditional infrastructure commitment.

07/15/21 – Superintendent Platt stated the funding approval was “a relief” and represented progress.

The City proceeded in reliance on these written and signed commitments.

2023–2024: MDOT Cemetery Issue and Resolution

08/10/23 – MDOT temporarily halted the project due to a cemetery adjacency concern unrelated to Hart. The issue had not been raised during prior technical reviews.

07/03/2024 – MDOT resolved the matter. Route revisions, scope adjustments, and cost-sharing agreements were implemented to maintain compliance and move the project forward.

07/22/24 – Superintendent Platt stated the project had become a “nonexistent issue” to him due to elapsed time and then stopped responding to further correspondence.

February 9, 2026 Easement Denial and Its Impacts

On February 9, 2026, the Hart School Board denied a temporary grading easement requested by the City.

The purpose of the easement was limited and technical: To allow proper grading of the trail where it transitions from the public right-of-way onto or adjacent to school property, including:

- Proper slope alignment
- Safe and ADA-compliant grade transitions
- Turf restoration and seeding
- Safe transitions at drive entrances
- Reimbursement of material and cost to replace landscaping

Without this temporary grading access, the City must modify trail placement and potentially reduce width and grading flexibility to remain strictly within right-of-way limits.

The result is:

- Increased construction costs due to redesign and field adjustments
- Additional time delays
- Less optimal grading transitions
- Compromised safety margins for children and pedestrians using the trail
- Reduced width of the trail
- A bus barn gate that will swing over and block the trail

Importantly, the denial does not stop the Pentwater-Hart Trail project. Construction can proceed. However, the refusal to allow limited grading access requires modifications that increase cost and reduce the ability to provide the safest and most efficient trail alignment at this school interface.

City Reliance and Exposure

The City:

- Adopted formal resolutions supporting the project
- Accepted fiduciary responsibilities for grant funding
- Dedicated multi-year staff and administrative resources
- Advanced engineering in reliance on written School District support
- Coordinated with MDOT, Hart Township, and other public entities

The School District's earlier written support and signed commitments formed the basis upon which the City secured and maintained grant funding.

The easement denial now places:

- Grant compliance and timelines at risk
- Engineering expenditures at risk
- Additional construction costs on the project
- Optimal child and pedestrian safety design at risk

The City's actions throughout this process have been undertaken in documented good faith reliance on prior written commitments from Hart Public Schools.

FINANCIAL SUMMARY

	**SRTS Grant		FPHT		City of Hart		GRANT TOTAL
Original Agency Commitment	\$ 440,000.00	\$	183,600.00	\$	22,500.00	\$	646,100.00
100% AE Fees Pre-Constr.		\$	110,000.00			\$	110,000.00
SHPO Review		\$	5,000.00			\$	5,000.00
Bus Barn Gate		\$	6,400.00			\$	6,400.00
Construction AE		\$	100,000.00			\$	100,000.00
ROW Temp. Easements		\$	8,000.00			\$	8,000.00
Increase to Grant	\$ 160,000.00					\$	160,000.00
Unfunded/Split	\$ 105,115.00	\$	105,115.00			\$	210,230.00
TOTALS	\$ 705,115.00	\$	518,115.00	\$	22,500.00	\$	1,245,730.00

Daupler Usage Report

Period: 1/2025-12/2025

CUSTOMER	The City of Hart, MI
ACCOUNT MANAGER	Mark Catanzaro
PRODUCT	Daupler RMS Afterhours
YEAR	2025

of Incidents

Year	Count
2025	113
TOTAL	113

Citizen Engagement

Total Opt-ins for Engage	Total Photos Uploaded
35	11

Average Response Time (Acknowledge)

Year	Avg. Time
2025	4 mins.

Usage Report

Period: 2025

Top Incident Types in 2025

Type of Incident	Count
Accounts & Billing	5
Caller disconnected	26
Electric/Meter Issue	1
Electric/No Power	35
Electric/Tree in Wires	5
Electric/Turn On Request	1
Electric/Wires	6
Retrieval Request	1
Sewer/Asset Issue	1
Sewer/Blockage	2
Sewer/Other	6
Streetlight/Issue	1
Streets/Other	2
Streets/Snow and Ice	2
Traffic/Sign Complaint	1
Trees/Downed Tree	1
Water/Asset Issue	1
Water/Hydrant Issue	1
Water/Meter Issue	1
Water/Question	2
Water/Shutoff Request	2
Water/Turn On Request	1
Water/Water Leaking	1
(Other)	8
All Label TOTAL (Spreadsheet)	113

Incidents / Team Member

Team Member	Count
Brad Whitney	2
Devin Whitney	12
Jason Riggs	9
Kevin Schmieding	25
Matt Adams	5
Mike Eisenlohr	7
Stephen Kelley	4
(blank)	49
TOTAL	113

All dates

